

AMENDMENT TO THE CITY OF BURLINGTON
PERSONNEL POLICY- SECTIONS 6.1, 6.4 AND 6.12.
LEAVES

In the year Two Thousand Ten.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the City Council Institutions and Human Resources Policy Committee has reviewed and drafted proposed amendments to Sections 6.1 [Policy], 6.4 [Vacation Leaves] and 6.12 [Personal Leave] of the Personnel Policy in order to update these policies; and

WHEREAS, the new language addresses the way in which employees access both paid and unpaid time off during their probationary period, clarifies the necessary approvals and formalizes the current practice of extending the probationary period by a number of days equal to all leave time taken; and

WHEREAS, this change requires amendments to Sections 6.1 [Policy], 6.4 [Vacation Leaves] and 6.12 [Personal Leave] of the Personnel Policy, attached hereto; and

WHEREAS, the Committee has sought input from affected employees by allowing an opportunity for written comment as well as the holding of a public forum to allow further comment from employees; and

WHEREAS, these proposed Amendments were submitted to the City Council as an item on the Council's Consent Agenda on March 22, 2010, along with a Memorandum summarizing the proposed amendments;

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the amended versions of Sections 6.1 [Policy], 6.4 [Vacation Leaves] and 6.12 [Personal Leave], as provided in the attached version of these policies.