

ROLE AND RESPONSIBILITY OF
TELECOM ADVISORY COMMITTEE

In the year Two Thousand Nine.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the Telecom Advisory Committee (TAC) was created by resolution of the City Council on October 12, 2004, to “review the development and deployment of the telecommunications project” and currently consists of seven members, serving three year terms; and

WHEREAS, both the Telecom Advisory Committee and Burlington Telecom have identified the need to clarify the role and responsibility of the Telecom Advisory Committee; and

WHEREAS, the Ad Hoc Committee on BT Governance has approached their task in 2 phases, long term and short term, and is making recommendations today based on short term needs and will continue to study longer term solutions; and

WHEREAS, the Ad Hoc Committee on BT Governance, as part of its review of the governance structure, now recommends that the role and responsibility of the Telecom Advisory Committee be clarified (copy of Committee’s Report to the City Council is attached);

NOW THEREFORE BE IT RESOLVED, that the City Council hereby charges the Telecom Advisory Committee with the following roles and responsibilities:

- To advise and provide feedback to the City Council on Burlington Telecom issues, including general business affairs, business plan, pricing, operations, and financing;
- To review the financial documents provided by Burlington Telecom and provide quarterly reports to the City Council;

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- 40 • Consult with Burlington Telecom on general marketing and customer service themes;

41 BE IT FURTHER RESOLVED any confidential information necessary to fulfill the roles and
42 responsibilities described shall be provided to members of the Telecom Advisory Committee
43 upon executing:

- 44 • A Non-Disclosure Agreement approved by the City Attorney and the TAC, and
- 45 • The City Attorney will review any potential conflicts of interest and present findings to
46 both the member and City Council in writing.