



BURLINGTON INTERNATIONAL AIRPORT

MEMO

TO: Finance Board & City Council
FROM: Burlington International Airport
DATE: February 18, 2014
SUBJECT: Finance Board Approval Request – Budget Amendment for Runway De-icer

The Burlington Airport is seeking Finance Board and City Council approval for a budget amendment for runway de-icer for FY'2014.

The airport is need of a budget neutral amendment in the amount of \$120,000.00 for runway de-icer due to the severe ice storm we experienced for three days in late December. This storm expended our entire FY'14 budget and in order to continue winter operations and to plan for future storms this budget amendment is necessary and critical to our operations.

Please see the details of the transfer below:

Terminal/Property Repairs		(45,000)
Airfield/Property Repairs		(75,000)
Airfield/Runway De-icer	120,000	

Thank you for your consideration.

1200 Airport Drive, #1
South Burlington, Vermont 05403

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5 **AUTHORIZATION FOR BUDGET AMENDMENT**
6 **FOR RUNWAY DEICER AT**
7 **BURLINGTON INTERNATIONAL AIRPORT**
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9 In the year Two Thousand Fourteen.....
10 Resolved by the City Council of the City of Burlington, as follows that:
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13 WHEREAS, the City of Burlington (“City”) owns and operates the Burlington
14 International Airport in South Burlington, Vermont (“Airport”); and

15 WHEREAS, the FY2014 budget includes funds for runway deicer for use on the runways
16 of the Airport to maintain safe winter operations; and

17 WHEREAS, the Airport’s Director of Aviation now deems it prudent to do a budget
18 neutral amendment to cover unexpected winter storm costs and to plan for future storms which is
19 necessary and critical to Airport operations and;

20 WHEREAS, the Board of Finance on February 24, 2014, voted to recommend the budget
21 amendment,

22 NOW THEREFORE BE IT RESOLVED THAT the Chief Administration Officer, Bob
23 Rusten, is hereby authorized and directed to execute the Amendment on behalf of the City, for
24 the modifications referenced, subject to prior review by the City Attorney and Chief
25 Administrative Officer, as necessary.

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27 NAME/PURPOSE OF CONTRACTS: Budget Amendment
28 ADMINISTRATING DEPARTMENT: Airport
29 CONTRACT TERM: N/A
30 CONTRACT AMOUNT: \$120,000
31 SOURCE OF FUNDS: Terminal/Property Repairs - (45,000)
32 Airfield/Property Repairs- (75,000)
33 FISCAL YEAR: FY2014
34 ACCOUNT NAME: Runway De-ice
35 ACCOUNT NUMBER: Airfield/Runway De-icer - 120,000