



**BURLINGTON POLICE DEPARTMENT**

1 North Avenue  
Burlington, Vermont 05401

Michael E. Schirling  
Chief of Police

Phone (802) 658-2704  
Fax (802) 864-5945  
TTY/TDD (802) 658-2700

TO: **Board of Finance and City Council**

FROM: Lise E. Veronneau, Business Administrator  
BURLINGTON FIRE & POLICE DEPARTMENTS

DATE: November 4, 2013  
RE: FY 14 Vehicle Purchase – Use of Impact Fees

The **Burlington POLICE Department** respectfully requests continuation of its vehicle replacement plan.

Specifically, FY 14 vehicle purchase plan is for replacements of 4 vehicles, 2014 Ford Interceptors from Gateway Motors in White River Junction, Vermont and having them equipped at MHQ for a total cash outlay of \$132,490 to be funded utilizing Impact Fees. The Police Impact Fee balance at 6/30/2013 was \$179,770.

Bids were as follows:

Gateway Motors in Vermont	\$25,600 per vehicle
MHQ in Massachusetts	\$25,875 per vehicle
Formula Ford in Vermont	\$25,902 per vehicle
Heritage Motors in Vermont	\$26,685 per vehicle

Therefore, the **FY 14 vehicle purchase request** is to allow use of \$132,490 from impact fees to make the cash payment in the amount of \$132,490 on the following:

**4 of the 2014 Ford Interceptors from Gateway Motors for \$102,400**  
**Police Equipment and Install with MHQ in Massachusetts for \$30,090**

**TOTAL: \$132,490**

With the vehicle replacement and rotation plan, it was agreed that for every vehicle purchased, a vehicle was off-loaded (removed from the fleet). In this way, the annual vehicle maintenance budget was not being asked to support more vehicles. This has proven to be successful in reducing the annual vehicle maintenance costs.

Working with the Department of Public Works, an equal number of vehicles as purchased have been identified as off-loads. We will sell (or trade-in) these vehicles and put the funds back in the vehicle maintenance account.

Additional backup documentation is available upon request. Thank you once again for continuing the Police Vehicle Replacement Plan.

CC:  
Michael Schirling, Chief of Police  
Andy Higbee, Deputy Chief  
Claude Raineault & Rob Green, DPW

*Respect ~ Honor ~ Remember*  
*Officer James W. McGrath, end of watch May 12, 1904; Officer J. Albert Fisher, end of watch December 15, 1947*