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MEMORANDUM

To: Board of Finance and City Council
From: Patrick Buteau, Asst. Director DPW 
Date: June 05, 2013
Subject: Security Services for Downtown Parking Garages.

The Department of Public Works Traffic Division solicited bids for providing after hour uniformed Security Services at the Downtown Parking Garages for fiscal year 2014 which were due May 31, 2013.

Four bids were received and the results posted to the attached Matrix.

Based on the responses, Staff recommends the City award the Security Services contract to the low bidder; Green Mountain Concert Services at an hourly price of \$23.00 which includes a \$1.00 per hour vehicle fee. Over the anticipated use per year, Green Mountain Concert Services is \$6,812 cheaper than the second place bidder and \$9,526.5 cheaper than the existing provider, Hunter North Associates.

Award is contingent of receipt of required certificate of insurances.

We anticipate the new provider to begin work at the beginning of the new fiscal year July 01, 2013.

**Burlington DPW Traffic Division
Security Services Bid Opening May 31, 2013 @ 1:00 pm**

Vendor	Hourly Rate	Vehicle Hourly Rate	Holiday Rate	Liveable Wage Certification	Outsourcing Ordinance	Total Cost Annually
Censor Security	\$23.75	\$2.50	\$34.00	yes	yes	
3520 reg/130 holiday	\$83,600.00	\$912.50	\$4,420.00			
60 hours extra guard	\$1,425.00					\$90,357.50
Green Mt.concert Services	\$22.00	\$1.00	\$34.00	yes	yes	
3520 reg/130 holiday	\$77,440.00	\$365.00	\$4,420.00			
60 hours extra guard	\$1,320.00					\$83,545.00
Hunter North Associates	\$24.50	\$1.60	\$36.75	yes	yes	
3520 reg/130 holiday	\$86,240.00	\$584.00	\$4,777.50			
60 hours extra guard	\$1,470.00					\$93,071.50
Deter Security Inc.	\$27.95	\$2.00	\$36.35	yes	yes	
3520 reg/130 holiday	\$98,384.00	\$730.00	\$4,725.50			
60 hours extra guard	\$1,677.00					\$105,516.50