



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Steven Goodkind, P.E.
*DIRECTOR OF PUBLIC WORKS
CITY ENGINEER*

TO: Burlington City Council

From: Norman Baldwin, PE
Assistant Director-Technical Services

Ronald Gore, Excavation Inspector

Re: 101 Main Street

BACKGROUND

The Department of Public Works Excavation Inspector Ronald Gore and I have met with representatives from Opechee Construction Corporation, Engineers Construction and CEDO regarding the development of the proposed project at 101 Main Street. The Contractor / Developer is seeking the city's approval to occupy the city right-of-way adjoining the project for an extended period of time, beginning July 3, 2013 extending to October 30, 2015.

According to City of Burlington Code of Ordinances the Department of Public Works has limited authority in issuing Obstruction Permits. The Department of Public Works is authorized to issue Obstruction Permits for a period of 30 days (or less) with the ability to issue extensions to that permit on a week to week basis. Given these limitations we have redirected this request to the attention of the City Attorney's office seeking approval by the Burlington City Council.

The proposed project is approximately 134,000 square feet, consisting of a two (2) levels of parking and four (4) stories of hotel complex to be occupied by Hilton Gardens Inn. Given the lot size and building configuration the contractor has determined it is a necessity for the project to temporarily occupy the sidewalk area and a parking lane.

The Department of Public Works has reviewed the construction plans / schedule, along with the various phases of construction, the method of construction and staging on this site and we have independently confirmed the need is real and unavoidable.

Their occupation will extend onto the Pine Street sidewalk (east side) from Main Street to the end of the construction site. This area includes the sidewalk / greenbelt area consisting of one thousand eight hundred and seventy five square feet (1875) The existing roadway will not be affected by the Encumbrance Permit.

Their occupation will extend onto the Saint Paul Street sidewalk (west side) and include seven (7) parking spaces, from Main Street to the end of the construction site. This area includes the sidewalk / greenbelt, and the metered spaces consisting of two thousand, six hundred and forty five square feet (2645)

As is customary the contractor will be providing signage at both ends of each street to redirect pedestrians to the sidewalk to the other side of the street. The Main Street side of both Pine Street and Saint Paul Street are controlled by traffic signals and provide adequate vehicle controls for pedestrians. The King Street side has standard stop signs, additional caution signage will be installed at these locations by the contractor.

DPW has been notified by the contractor that the greenbelt and sidewalk will be replaced as part of the project requirements established by the Technical Review Committee.

Given the project will limit the placement of snow and ice onto the greenbelt during the winter season, it will be the responsibility of the contractor to remove, haul away, and properly dispose of accumulated snow, along the occupied city right-of-way frontage. The contractor will be available at all times to remove the snow / ice as needed. The assigned contractor will independently monitor weather conditions and should be on site prepared to clear and remove any snow no later than three (3) hours following the start of the storm event. DPW should be provided a 24 hour contact name and telephone number.

The contractor will provide proper liability insurance.

Private vehicles for the various construction employees shall not be parked within two (2) block radius of the site.

All marked construction vehicles and equipment shall remain on the construction site footprint, and will not at any point temporarily occupy the driving lanes or parking on adjoining streets without prior written approval of DPW.

DPW provides these recommended conditions to assist the Burlington City Council, in their deliberations. Please feel free to add, delete or amend the conditions as you feel appropriate or necessary.

