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March 8, 2013

To: Board of Finance

From: Paul Sisson

RE: Library Grant from Vermont Council of the Arts

In June 2012, a grant was awarded to Fletcher Free Library for audio visual equipment, and it was approved by the Board of Finance at that time. Also in June 2012, the Library made a payment to The Superstore representing the City's matching share of the grant (\$16,500). This payment was recorded in fiscal 2012.

In February, the Library received the grant funds from the State (also \$16,500). Since the match was already recorded in FY12, there is no additional cost to the City. However, the provider of the A/V equipment, The Superstore, has been waiting patiently for over six months for payment of the balance due. Because the State money has been received, I am requesting permission to pay that outstanding balance of \$16,500 to The Superstore as soon as possible.

While the amount involved does not meet the \$50,000 threshold for Board of Finance approval, the unique nature of this transaction and the confusion it caused led me to believe that the Board should be informed of the situation.