

**BURLINGTON DEPARTMENT OF PUBLIC WORKS COMMISSION  
SPECIAL MEETING – MINUTES, JUNE 5, 2013  
645 Pine Street**

**COMMISSIONERS PRESENT:** Bob Alberry, Tiki Archambeau, Matt Conger (Secretary), Nathan Lavery (Chair), Solveig Overby, Mark Porter (Vice Chair)

**ABSENT:** Asa Hopkins

Commissioner Lavery called the meeting to order at 6:32 p.m.

**ITEM 1 – AGENDA:** No changes. No one from the public was present.

**ITEM 2 – POSSIBLE EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTER**

**Commissioner Conger moved** to go into Executive Session; Commissioner Alberry seconded. Unanimous. Mayor Weinberger joined them.

The Commission returned from Executive Session at 7:21 p.m.

**ITEM 3 – PROPOSED PARKING FINES INCREASES**

(Paul Sission, Interim CAO for the City and John King, Burlington Police Department Parking Enforcement and Patrick Buteau, Assistant Director, DPW, Parking and Fleet Services)

(See 3 handouts: 1) Letter from Paul Sisson, Interim CAO for the City, to Commissioner Lavery dated May 13, 2013; 2) Letter from Paul Sission, Interim CAO for the City, to Commissioner Lavery dated May 22, 2013 – **corrected** letter, last line now reading: “Increase fee from \$50.00 to \$75.00;” and 3) “Citation Violations Summary for dates beginning 1/1/2012 through 12/13/2012,” distributed by John King, Burlington Police Department Parking Enforcement.)

Mr. Sisson, Mr. King and Mr. Buteau are asking the Commission to approve the adoption of the new rates as per Mr. Sisson’s letter to Commissioner Lavery dated May 22, 2013. If the Commission approves the rates, the rates would become effective in early July 2013 after a 30-day warning period. **Commissioner Alberry moved** to adopt the proposed changes to parking fines; Commissioner Conger seconded. Unanimous.

**ITEM 4 – ADJOURNMENT**

**Commissioner Conger moved** to adjourn; Commissioner Archambeau seconded. Unanimous. The meeting adjourned at 8:10 p.m.

**NOTE:** Due to technical (audio) issues, the DVD of this meeting is not useable.