



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

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**Steven Goodkind, P.E.**  
*DIRECTOR OF PUBLIC WORKS  
CITY ENGINEER*

# MEMORANDUM

TO: PUBLIC WORKS COMMISSION  
FM: STEVEN GOODKIND, DIRECTOR  
DATE: JUNE 13, 2012  
RE: PUBLIC WORKS COMMISSION MEETING

Enclosed is the following information for the meeting on June 20, 2012 at 6:15 PM at 645 Pine St, Main Conference Room.

1. Agenda
2. Austin Drive Resident Parking Request
3. Add Handicap Parking at 11 Fletcher Place
4. Add Two 2 Hour Parking Spaces In Front of India House – East Ave
5. Main St Electric Car Space
6. EPA Complete Streets Implementation Workshop – June
7. Parking in Residential Neighborhoods
8. Minutes of 5/16/12

An Equal Opportunity Employer

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**Steven Goodkind, P.E.**  
DIRECTOR OF PUBLIC WORKS  
CITY ENGINEER

## MEMORANDUM

To: Martha Gile, Clerks Office  
From: Steve Goodkind, Director  
Date: June 13, 2012  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **June 20, 2012**  
Time: 6:15 – 9:00 p.m.  
Place: 645 Pine Street – Main Conference Room

## AGENDA

### ITEM

- 1 Agenda
- 2 Public Forum – 5 Minutes
- 3 <sup>5 Min</sup> Request to Change Next Months & All Future Meeting Dates To 2<sup>nd</sup> Wednesday of Each Month
  - 3.10 Oral Communication , S. Goodkind
  - 3.20 Discussion
  - 3.30 Decision
- 4 <sup>30 Min</sup> Performance Report
  - 4.10 Oral Communication , S. Goodkind
  - 4.20 Discussion
- 5 <sup>20 Min</sup> Austin Drive Resident Parking Request
  - 5.10 Communication, J. Fleming
  - 5.20 Discussion
  - 5.30 Decision

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- 6 5 Min Add Handicap Parking at 11 Fletcher Place
  - 6.10 Communication, J. Fleming
  - 6.20 Discussion
  - 6.30 Decision
  
- 7 5 Min Add Two 2 Hour Parking Spaces In Front of India House – East Ave
  - 7.10 Communication, J. Fleming
  - 7.20 Discussion
  - 7.30 Decision
  
- 8 5 Min Main Street Electric Car Space
  - 8.10 Communication, J. Fleming
  - 8.20 Discussion
  - 8.30 Decision
  
- 9 10 Min EPA Complete Streets Implementation Workshop - June
  - 9.10 Communication, N. Losch
  - 9.20 Discussion
  
- 10 15 Min Parking in Residential Neighborhoods
  - 10.10 Communication, S. Goodkind
  - 10.20 Discussion
  - 10.30 Decision
  
- 11 10 Min Pedestrian Crosswalk Signal Timing
  - 11.10 Oral Communication, S. Goodkind
  - 11.20 Discussion
  
- 12 Minutes of 5/16/12
  
- 13 Chair's Report
  
- 14 Director's Report
  
- 15 Commissioner Communications
  
- 16 Committee Reports
  
- 17 Policy Update
  
- 18 Adjournment



MEMORANDUM

June 20, 2012

**TO:** Public Works Commission  
**FROM:** Joel Fleming JF  
**RE:** Austin Drive Resident Parking Request

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**Background:**

The South Cove neighborhood is requesting that Austin Drive west of the Redrock's Apartments driveway to the western intersection of South Cove Road and Austin Drive, All of Dunder Road, and 200 Yards south of Austin Drive on both entrances of South Cove Road all have Resident Only Parking from 4:00 P.M. to 9:00 P.M. from May 1<sup>st</sup> to October 1<sup>st</sup>.

The Department has been working with the South Cove Neighborhood dating as far back as September 2012. The neighborhood has and continues to express concern about safety as it relates to speed and access from the adjacent streets to Oakledge Park. During the summer and fall season the softball fields attract a large volume of visitors to the park and the adjacent street. As staff we have examined

- Parking and parking prohibitions along Austin Drive to verify the adequacy of street widths for safe access.
- Also pedestrian access north-south from the park to the South Cove Neighborhood

Last summer, we:

- Verified that Austin Drive is prohibited on the north side of the street and all of the signs are in place to adequately enforce the existing parking prohibition,
- We also established a crosswalk on Austin Drive at the terminus of the bike-path. Providing enough sight distance for the crossing, by prohibiting parking on both sides of Austin drive to and reducing the speed limit to 25 MPH from the existing 30 MPH posting. This would allow the neighborhood to gain safe access to Oakledge Park and the Bike-path and also allow visitors to the ball fields a safe place to cross from the south side of Austin Drive.

- In addition there was a desire by the neighborhood to further pursue a traffic calming initiative. As part of the traffic calming process we had sought the assistance of the CCMPO to perform traffic counts in the area. In Early July 2011, the Chittenden County Municipal Planning Organization (CCMPO) did Volume and Speed Counts 200 feet east of the bike path entrance to Oakledge Park. The Average Daily traffic for this time period was 1240 vehicles. 92% of traffic was traveling below 30 MPH, the posted speed limit at the time. In January 2012 Nicole had the opportunity to meet with the neighborhood to go over the traffic data that was collected. It was decided that the existing traffic conditions did not warrant further pursuit of a traffic calming initiative.

In July 2011 Lieutenant Kris Carlson from the BPD went out and examined the South Cove Neighborhood Parking issues. In an email to Jabez Boyd, a resident leading the neighborhood in this request, the Officer summarized what they witnessed as problems with parking and pedestrians in the neighborhood:

- Large numbers of illegally and improperly parked vehicles on Austin Drive on both the north and south side of the street.
- Large numbers of illegally and improperly parked vehicles on Dunder Road on both the East and West side of the street, which included failure to abide by the posted parking regulations.
- Large numbers of Pedestrians walking from the south entrance of Oakledge Park to their vehicles.
- Numerous City ordinance violations by pedestrians walking from Oakledge park (most involving Alcohol and Noise)
- Hazards created by large influx of Vehicles to this area prior to various events at Oakledge Park.
- Hazards created by egress of large numbers of vehicles from this area following various events at Oakledge Park.

**Observations:**

Though the neighborhood is grateful for the work we have done to date to improve the general safety of the street sections, they remain concerned their quality of life is being impacted by the large volumes of visitors to the park parking within their neighborhood.

They are requesting the department consider a request to establish a resident parking restriction throughout the neighborhood. Staff has suggested to them some alternative proposals that suggest a time of day and seasonal restriction (May 1-October 1, 4 p.m.-9 p.m.) in addition possibly restricting Dunder Road as a seasonally residential restricted street.

Staff recognizes the Commissions aversion to any further expansion to the Residential Parking Program. Given Dunder Road is a dead end street and is eligible under the existing Residential Parking Program.

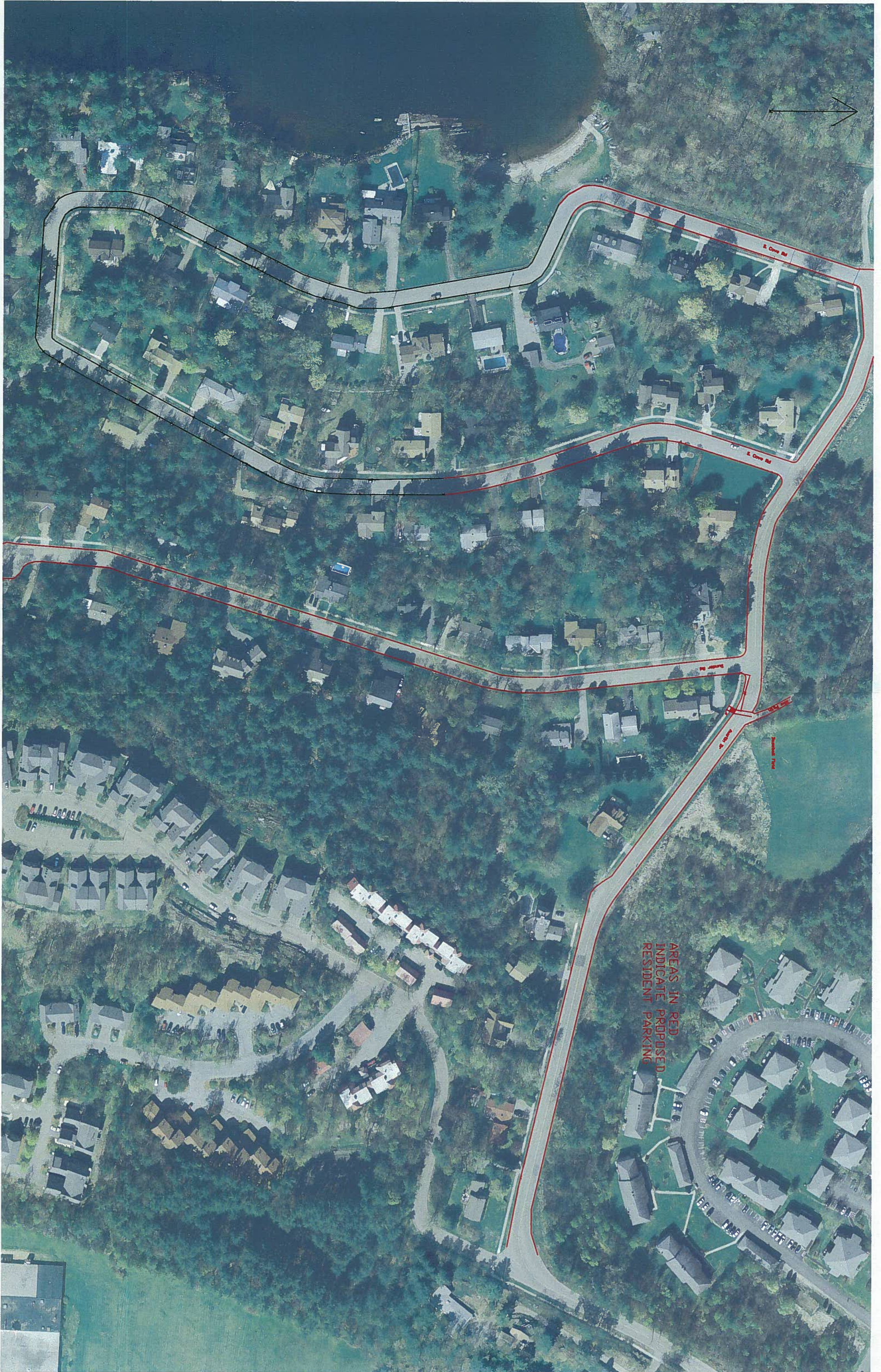
If the Commission were to consider the neighborhoods request and honor their request to the full extent the commission would have to expand the residential parking zones in addition to the individual residential restricted street adoptions.

**Conclusion:**

This request represents a continuing effort by both the Department of Public and the neighborhood to improve the safety and quality of life of residents with the South Cove Neighborhood. In general we support their desire to peacefully enjoy their neighborhood and at the same time we would prefer to keep public streets as publicly accessible as should be allowed. As staff we would prefer a season prohibition and limit the residential restrictions being proposed. As staff, we are not firmly opposed to the residential restrictions being requested beyond the philosophical aversion to further restricting public streets.

**Staff Recommendation:**

Staff would recommend that the commission adopt a seasonal prohibition for the streets sections requested of May 1-October 1, 4 p.m.-9 p.m. If the Commissions feels compelled to adopt the alternative proposal seeking to residential restrict the street sections as proposed by the residents we will support that decision as well.



AREAS IN RED  
INDICATE PROPOSED  
RESIDENT PARKING

E. Cove Rd

E. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

W. Cove Rd

April 23, 2012

Steve Goodkind, DPW  
Norm Baldwin, DPW  
Michael Schirling, BPD  
John King, BPD

Dear Steve, Norm, Michael and John,

The South Cove Association, a neighborhood and homeowners association of over 90 families in the south end of Burlington, has been working to establish solutions to safety issues affecting our neighborhood. The area of concern is Austin Drive and its intersection with Dunder Road, and continues west to the intersections of with both northern ends of South Cove Road as well as east of the Austin Drive and Dunder Rd. intersection.

In times of high Oakledge Park use, softball games, warm days with increased beach, bike path and general park use, our neighborhood sees a dramatic increase in safety issues caused by an influx of visitors' cars, parking and traffic violations, bicyclists and pedestrians. This increased parking, traffic and activity presents an unsafe situation for residents and visitors alike, the very real possibility of a tragedy.

We are confident a good deal of this park related traffic and activity burdened by our neighborhood can be appropriately absorbed by the Oakledge parking lot afforded to all park visitors while our neighborhood streets are returned to a safer environment for all. To this end, the South Cove Association has brought our concerns and discussed them at length over the past two years with the DPW, Dept. of Parks & Rec and Burlington Police Dept.

As a result of our ongoing discussions with the City, we propose a resident only parking restriction weekdays from 4 to 9 PM annually between May 1 and October 1. The area affected by this regulation would include Austin Drive from roughly 200 yards east of Dunder Road to the western intersection of Austin Drive and South Cove Road and roughly 200 yards south of Austin Drive on both loops of South Cove Road. Dunder Road would be completely affected. Recent discussions with the DPW have suggested this request is likely to be received favorably, and we of course continue to welcome your input to a resolution.

We respectfully ask for your prompt action in response to our request given the two years invested in communicating and discussing our concerns with the City to date and the fast approaching summer months. South Cove residents have patiently and cooperatively awaited a solution to this growing issue. We are now bringing this request to the City at the behest of the City which suggested we propose a specific solution rather than continue to look to the City for a resolution.

The South Cove Association annual meeting occurs in May, and we would like to share the City's response to our request during that meeting. Thank you for your help.

The South Cove Association



## Joel Fleming

---

**From:** Jabez Boyd <jabezboyd@gmail.com>  
**Sent:** Wednesday, April 25, 2012 11:30 AM  
**To:** Norm Baldwin  
**Cc:** Decker, Walter; King, John; mikehennessey@earthlink.net; Pat Levin; Russ Scully; albee1967@yahoo.com Sularz; Nicole Losch; Joel Fleming; Steve Goodkind; Mari Steinbach; Deryk Roach  
**Subject:** Re:

Hi Norm,

Thanks for your confirmation. I look forward to hearing from you next week.

Best,

Jabez

On Apr 25, 2012, at 9:58 AM, Norm Baldwin wrote:

Jabez,

I am confirming receipt of your email.

I am unfortunately out of the office at training in Montpelier this week. When I return to the office I will do follow up on your request and will give you a call. I will be available early next week.

Norman J. Baldwin, P.E.  
Assistant Director of Public Works  
Burlington Public Works  
645 Pine Street  
Burlington, Vermont 05401

P (802) 865-5826

F (802) 863-0466

EMAIL: nbaldwin@ci.burlington.vt.us

-----Original message-----

**From:** Jabez Boyd <jabezboyd@gmail.com>  
**To:** "Decker, Walter" <WDecker@bpdvt.org>  
**Cc:** "King, John" <JKing@bpdvt.org>, Steve Goodkind <SGoodkind@ci.burlington.vt.us>, Norm Baldwin <nbaldwin@ci.burlington.vt.us>, Mike Hennessey <mikehennessey@earthlink.net>, Pat Levin <southcove@comcast.net>, Russ Scully <russ@scullyinteractive.com>, "albee1967@yahoo.com Sularz" <albee1967@yahoo.com>  
**Sent:** Wed, Apr 25, 2012 13:24:05 GMT+00:00  
**Subject:** Re:

Hi Walt,

Thank you for confirming your receipt of our letter and the BPD's willingness to participate in our neighborhood's efforts. As you may know, Lt. Kris Carlson, at the request of Chief Schirling, was nice enough to visit our neighborhood to observe first hand the issues we're concerned about. I have copied his follow up email below for everyone's reference.

Best,

Jabez

++++

**From:** "Carlson, Kristian G." <[kcarlson@bpdvt.org](mailto:kcarlson@bpdvt.org)>  
**Subject:** Concerns with Dunder Road and adjacent roadways  
**Date:** September 16, 2010 7:31:41 PM EDT  
**To:** "Jabez Boyd" <[jabezboyd@gmail.com](mailto:jabezboyd@gmail.com)>

Jabez:

I am writing this email to you to describe my observations during our meeting at your residence this past July.

As you know, you had originally contacted me and asked me to come to your residence due to your concerns relating to the parking/pedestrian issues in your neighborhood and surrounding areas as a result of individuals utilizing Oakledge Park. On the evening of our meeting, I proceeded to your residence around dusk via Austin Drive and I was immediately struck by the large number of vehicles parked on both the North and South sides of Austin Drive as I neared the vicinity of the South foot path entrance to Oakledge Park. There were numerous vehicles, haphazardly parked (parked in the roadway, parked facing the wrong direction, etc.) on both sides of the roadway, which posed a number of hazards including roadway obstruction and hazardous conditions for those pulling out of these parking locations into oncoming traffic onto Austin drive.

Additionally, at the time I arrived at this location, some event had just completed at Oakledge Park and there was a large amount of pedestrian traffic where individuals were observed leaving Oakledge Park and proceeding to the aforementioned parked vehicles. I noted that the pedestrians were not cognizant of the oncoming traffic on Austin Drive and noted that their presence in the roadway, failure to use crosswalks and their entering of the above noted parked vehicles via opening their doors into the roadway, caused additional hazards, compounding the above concerns.

After making it to your residence, I was further concerned as I noted that there were numerous vehicles parked on your roadway for an extended distance and noted that those who parked on Dunder Road did not abide by the various "no parking" signs in front of some of these residences. While meeting with you, I watched the pedestrians walking to their vehicles and was further concerned with the numerous violations of various Burlington City Ordinances. Specifically, individuals were noted to be walking from the park carrying open alcohol containers (in violation of the open container ordinance) and groups of individuals were noted to be creating large amounts of noise (considered "roaming noise" in violation of the city noise ordinance). If you recall, our meeting was interrupted as it was necessary for me to address one such violation.

In summary, my concerns are as follows:

Large numbers of illegally and improperly parked vehicles on Austin Drive (both North and South sides of roadway)

Large numbers of illegally and improperly parked vehicles on Dunder Road (both East and West sides of roadway, failure to abide by posted parking regulations)

Large numbers of pedestrians walking from the South entrance to Oakledge Park to these vehicles and elsewhere

Numerous city ordinance violations by pedestrians walking from Oakledge Park (most involving alcohol and noise)

Hazards created by large influx of vehicles to this area prior to various events at Oakledge Park

Hazards created by egress of large number of vehicles from this area following various events at Oakledge Park.

The area of Austin Drive and Dunder Road is a residential area and is not designed to handle this level of parking and/or pedestrian traffic without substantial controls in place and these controls are currently absent.

Some recommendations I have based on my very limited observations would be traffic calming (e.g. speed humps/dips and signs), vigorous posting of parking signs and subsequent enforcement, posting of city ordinance signs and subsequent enforcement, etc. One possible location for the posting of these signs would be as you enter Oakledge Park informing individuals that parking violations will be enforced, vehicles will be towed and city ordinances will be enforced with a list of the violations and fines.

Additionally, it is believed that one reason these individuals are parking at this location is to circumvent the parking fees associated with Oakledge Park thus having a financial impact on the city and the maintenance of this park.

Jabez, please feel free to reach out to me if you have any questions or comments. As noted above, my observations of this area were limited, however, I am certain if I had the ability to spend more time in the area, my observations would have uncovered additional violations and hazards not observed on the above evening in July.

Thank you!  
Lieutenant Kris Carlson  
Burlington Police Department  
Internet Crimes Against Children Task Force  
One North Avenue  
Burlington, Vermont 05401  
Direct - 802-540-2202  
Cell - 802-316-0508

On Apr 25, 2012, at 7:51 AM, Decker, Walter C. wrote:

## Joel Fleming

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**From:** Deryk Roach  
**Sent:** Friday, May 18, 2012 8:44 AM  
**To:** Decker, Walter; Mari Steinbach  
**Cc:** King, John; Norm Baldwin; Joel Fleming; Mae Leclair  
**Subject:** RE: South Cove Association Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Thanks Walt, we are certainly aware and have contacted our user groups and added incentives to the park parking permit process for groups that are permitted to use the park for events, athletic or otherwise – and described to users the importance of parking appropriately. We will continue to monitor the effectiveness of our outreach throughout the season. Please keep this group copied on communication so that we can all be kept up to speed.

Thank you,  
Deryk

---

**From:** Decker, Walter C. [mailto:wdecker@bpdvt.org]  
**Sent:** Friday, May 18, 2012 8:30 AM  
**To:** Mari Steinbach; Deryk Roach  
**Cc:** King, John  
**Subject:** FW: South Cove Association Request

Mari,

I copied Deryk since he was in the below chain but I don't know if he also wears this hat or it is someone else at your shop.

Bottom line, is that we have been attempting to work with the South Cove resident group and DPW for some time to find a solution to the parking in the summer down there. Most is for the ball game/park use use. We at the PD insist that there needs to be a balance. The association's parking restriction request has varied in language and now Norm Baldwin has begun to weigh in also.

Ultimately I wanted to make sure this was on your radar as it could result in some very upset park users by significantly altering the historical parking plan in that area. We think there can be a compromise but obviously Parks should be aware and at the table to help craft the best fit for all.

John King will be out point person on this.

Thanks  
Walter

---

**From:** King, John J.  
**Sent:** Friday, May 18, 2012 8:09 AM

**To:** Decker, Walter C.  
**Subject:** FW: South Cove Association Request

Prior to the last email message I called and left a message for Norm that I was concerned that I understood the violations mostly were around the people using the park, softball etc, and if parking restrictions were placed on the streets in the area was there a plan in place where they users of the park were to leave their vehicles.

As of now he has not returned my call.

J

---

**From:** Norm Baldwin  
**Sent:** Thursday, May 17, 2012 10:39 AM  
**To:** [jabezboyd@gmail.com](mailto:jabezboyd@gmail.com)  
**Cc:** Steve Goodkind; Schirling, Michael E.; King, John J.; [mikehennessy@earthlink.net](mailto:mikehennessy@earthlink.net); [southcove@comcast.net](mailto:southcove@comcast.net); [russ@scullyinteractive.com](mailto:russ@scullyinteractive.com); [albee1967@yahoo.com](mailto:albee1967@yahoo.com); Joel Fleming; Mari Steinbach; Deryk Roach  
**Subject:** Re: South Cove Association Request

Jabez,

Your request has been forwarded to Joel Fleming. Our goal is to have this item heard at our June meeting.

I need to brief Joel fully regarding what we have discussed to date and have a discussion to formalize a recommendation. I cannot see any reason why we as staff couldnt support your request.

Norman J. Baldwin, P.E.  
Assistant Director of Public Works  
Burlington Public Works  
645 Pine Street  
Burlington, Vermont 05401

P (802) 865-5826  
F (802) 863-0466

EMAIL: [nbaldwin@ci.burlington.vt.us](mailto:nbaldwin@ci.burlington.vt.us)

-----Original message-----

**From:** Jabez Boyd <[jabezboyd@gmail.com](mailto:jabezboyd@gmail.com)>  
**To:** Norm Baldwin <[nbaldwin@ci.burlington.vt.us](mailto:nbaldwin@ci.burlington.vt.us)>  
**Cc:** Steve Goodkind <[SGoodkind@ci.burlington.vt.us](mailto:SGoodkind@ci.burlington.vt.us)>, "Schirling, Mike" <[MSchirling@bpdvt.org](mailto:MSchirling@bpdvt.org)>, "King, John" <[JKing@bpdvt.org](mailto:JKing@bpdvt.org)>, Mike Hennessey <[mikehennessy@earthlink.net](mailto:mikehennessy@earthlink.net)>, Sam Levin <[southcove@comcast.net](mailto:southcove@comcast.net)>, Russ Scully <[russ@scullyinteractive.com](mailto:russ@scullyinteractive.com)>, Al Sularz <[albee1967@yahoo.com](mailto:albee1967@yahoo.com)>, Joel Fleming <[jfleming@ci.burlington.vt.us](mailto:jfleming@ci.burlington.vt.us)>, Mari Steinbach <[msteinbach@ci.burlington.vt.us](mailto:msteinbach@ci.burlington.vt.us)>, Deryk Roach <[droach@ci.burlington.vt.us](mailto:droach@ci.burlington.vt.us)>  
**Sent:** Thu, May 17, 2012 14:34:55 GMT+00:00  
**Subject:** Re: South Cove Association Request

Hi Norm,

The South Cove Association annual meeting is in less than two weeks. Please let me know if a response to our proposal can be expected by then.

Thank you,

Jabez

On May 10, 2012, at 10:17 AM, Jabez Boyd wrote:

Hi Norm,

Following up on the emails below. Please let us know when we can expect a response from the City to our proposal.

Thank you,

Jabez

On May 2, 2012, at 1:51 PM, Jabez Boyd wrote:

Norm,

Thank you for your response.

A seasonal time of day restriction is what we have requested, as stated in our letter and previously discussed with the DPW:

**"Weekdays from 4 to 9 PM annually between May 1 and October 1. The area affected by this regulation would include Austin Drive from roughly 200 yards east of Dunder Road to the western intersection of Austin Drive and South Cove Road and roughly 200 yards south of Austin Drive on both loops of South Cove Road. Dunder Road would be completely affected."**

We may not be using the proper terminology (e.g. parking restriction vs. resident only), but our objective is to minimize parked cars in the areas outlined above during the times and dates outlined above.

I hope this answers your questions. Please let me know if not, but if so we look forward to your response.

Jabez

On May 2, 2012, at 12:31 PM, Norm Baldwin wrote:

Jabez,

In response to the attached letter submitted by you on behalf of your neighborhood.

What you are suggesting in your letter is inconsistent with what we have discussed in previous phone conversations. As I explained previously:

**Jabez Boyd**  
**Secretary, South Cove Association**



## Joel Fleming

---

**From:** Norm Baldwin  
**Sent:** Friday, June 01, 2012 7:31 AM  
**To:** Joel Fleming  
**Subject:** FW: South Cove Association Request

fyi

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**From:** Jabez Boyd [mailto:jabezboyd@gmail.com]  
**Sent:** Wednesday, May 02, 2012 1:52 PM  
**To:** Norm Baldwin  
**Cc:** Steve Goodkind; Schirling, Mike; King, John; Mike Hennessey; Sam Levin; Russ Scully; Al Sularz; Joel Fleming; Mari Steinbach; Deryk Roach  
**Subject:** Re: South Cove Association Request

Norm,

Thank you for your response.

A seasonal time of day restriction is what we have requested, as stated in our letter and previously discussed with the DPW:

**"Weekdays from 4 to 9 PM annually between May 1 and October 1. The area affected by this regulation would include Austin Drive from roughly 200 yards east of Dunder Road to the western intersection of Austin Drive and South Cove Road and roughly 200 yards south of Austin Drive on both loops of South Cove Road. Dunder Road would be completely affected."**

We may not be using the proper terminology (e.g. parking restriction vs. resident only), but our objective is to minimize parked cars in the areas outlined above during the times and dates outlined above.

I hope this answers your questions. Please let me know if not, but if so we look forward to your response.

Jabez

On May 2, 2012, at 12:31 PM, Norm Baldwin wrote:

Jabez,

In response to the attached letter submitted by you on behalf of your neighborhood.

What you are suggesting in your letter is inconsistent with what we have discussed in previous phone conversations. As I explained previously:

- the concept of adopting a residential parking restriction on Dunder Road is conceivable under the existing regulatory structure of residential parking program's street eligibilities given it is a dead end street.
- However Austin Drive is not, given it is not within any adopted residential zone and/or is not a dead end street.
- As the alternative to a residential parking restriction you could consider a seasonal time of day restriction for

Austin Drive or Dunder Road.

-Or you could seek the commissions consideration to change the regulatory structure of the existing residential parking program to provision Austin Drive as a street eligible as part of an expansion of the residential parking zones. The decision to make these changes rest with the commission and given the commissions aversion to expanding the residential parking program I think you request may not gain their approval to adopt the changes as such..

To be clear DPW has made an effort to address your concerns by:

- establishing a crosswalk and installing ramps to improve access north south from your neighborhood to the park.
- expanding parking restrictions adjacent to the crosswalk.
- had sought the assistance of the CCMPO to perform speed counts as part of our larger process to engage your neighborhood in evaluating the merits of a traffic calming effort. Of which it was decided by the neighborhood that the prevailing condition did not merit a continuing traffic effort.
- We(DPW) continue to remain committed to this process of improving your neighborhood, as demonstrated by our effort to date.

I like you would like to see resolve to this issue and I am at this point seeking clarity from your neighborhood which proposal you would seek to pursue.

- 1.Seasonal time of Day restriction on both streets(Austin & Dunder)
- 2.Seasonal time of day restriction on Austin, residential parking restriction on Dunder.
- 3.Expansion of the residential parking zones, paving the way for adoption of a residential parking restriction on Austin and Dunder.

If you have questions or concerns please feel free to call me.

-----Original Message-----

From: Jabez Boyd [<mailto:jabezboyd@gmail.com>]

Sent: Monday, April 23, 2012 10:32 PM

To: Steve Goodkind; Norm Baldwin; Schirling, Mike; King, John

Cc: Mike Hennessey; Sam Levin; Russ Scully; Al Sularz

Subject: South Cove Association Request

Steve, Norm, Michael and John,

A letter from the South Cove Association is attached. I have copied the South Cove Association Executive Board, which was tasked two years ago by the Association to bring our neighborhood's concerns to the City to be addressed. We have been in communication with your departments regarding our concerns and potential resolutions since.

Please confirm that you have received and read the letter, and let us know what we should expect in terms of next steps from the City and the associated timing.

Thank you,

Jabez Boyd  
Secretary, South Cove Association



MEMORANDUM

June 20, 2012

**TO:** Public Works Commission  
**FROM:** Joel Fleming *JF*  
**RE:** Handicapped Space in front of 11 Fletcher Place

---

**Background:**

Staff received a request from Kim Wescott, a resident of 11 Fletcher Place, for the addition of two handicapped parking spaces in front of 11 Fletcher Place. Fletcher Place is a small dead end street off of Colchester Avenue. Fletcher Place has a resident only parking restriction. Even with resident parking, parking on the street is often difficult due to the large amounts of residents and the lack of off-street parking.

**Observations:**

Staff sent a letter out, dated June 7, 2012 asking for feedback on adding a handicapped parking space in front of 11 Fletcher Place. Staff delivered it to all of the residents of Fletcher Place.

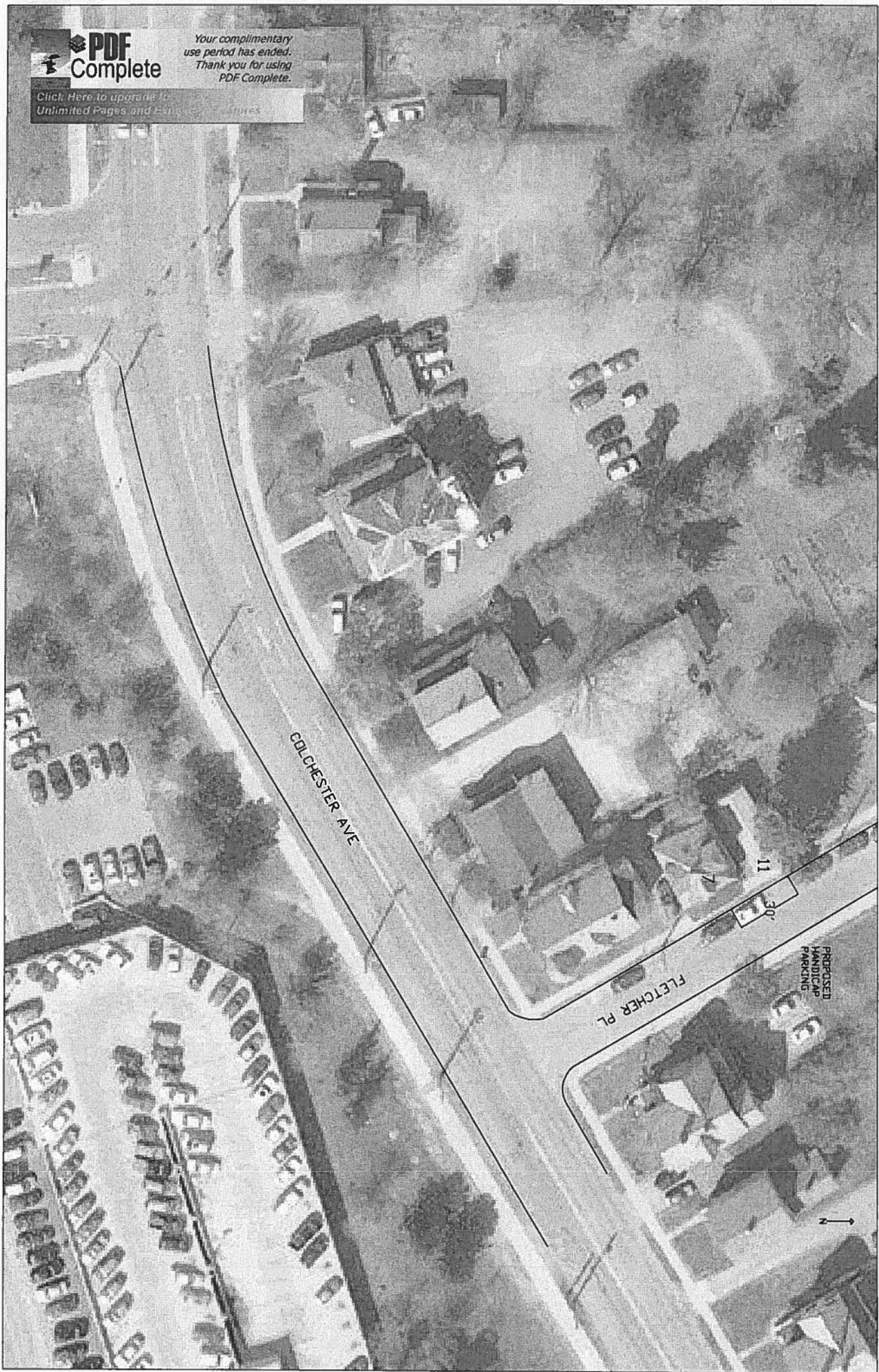
**Conclusions:**

Staff received four responses to the letter, three were in support of adding a handicapped parking space and the third opposed the space because of the lack of available parking.

**Recommendations:**

Staff recommends that one handicapped parking space be added to the street as depicted in the attached diagram.

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COLCHESTER AVE

FLETCHER PL

11

30'

7

PROPOSED  
HANDICAP  
PARKING



RECEIVED  
MAY 25 2012  
BURLINGTON

WORKS PUBLIC

IMPORTANT: REMOVE BEFORE  
DRIVING VEHICLE

P26688

Disabled Parking Identification



EXPIRES:

**NO  
EXPIRATION**

**VERMONT**  
PERMANENT

RECEIVED

MAY 25 2012

BURLINGTON PUBLIC  
WORKS

May 18, 2012

I Kim Wescott am requesting for  
a Handicap parking sign to be  
placed on my street. <sup>ASAP</sup> I live at  
11 Fletcher place, Burlington VT. It  
is a resident parking only street  
but with all college kids there is  
never anyplace for me to park.  
There is currently NO HANDICAP  
PARKING ON THIS STREET AT ALL.

(802) 497-1835

Thank you  
Kim Wescott  
11 Fletcher place #2  
Burlington. VT  
05401



CITY OF BURLINGTON - DEPARTMENT OF PUBLIC WORKS

# SERVICE REQUEST

Use this form to request services from the Department of Public Works.

Today is: 5/25/2012

Entered By Helen Plumley Request # 13284

Reminder 8/23/2012

## Name and Address

First Name Kim Last Name Wescott Date 5/25/2012  
Street Number 11 Street Address Fletcher Place #2  
Phone Number 497-1835 e-mail

## Request

Location of Request 11 Fletcher Place  
Location Street Number 11 Location Street Fletcher Place  
SR # 13284  
Please describe the request. See attached letter and confidential documentation/identification, requesting a  
Use additional space on back of form, if necessary. dedicated handicap-accessible parking space on Fletcher Place, asap.

## Resolution

For Office use only  
Referred to Engineering Dept Staff Assigned Joel Fleming  
Date Staff Contact 5/25/2012  
Staff Assessment

## Customer Service

Follow Up Date 6/9/2012  
Comments

## Status

Status Investigation Close out date 5/25/2012  
Follow-up Pending



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

OFFICE OF PLANNING  
645 PINE STREET, SUITE A  
BURLINGTON, VT 05402  
802.863.9094 P  
[WWW.DPW.CI.BURLINGTON.VT.US](http://WWW.DPW.CI.BURLINGTON.VT.US)

**JOEL FLEMING, E.I.T.**  
*PUBLIC WORKS ENGINEER*

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June 7, 2012

Dear Fletcher Place Residents:

Public Works would like your thoughts on putting a handicapped parking space in front of #11 Fletcher Place. Recently a resident moved to this location and is in need of a handicapped space. I am looking for feedback by June 11th. Please contact me at 865-5832 or [jfleming@ci.burlington.vt.us](mailto:jfleming@ci.burlington.vt.us).

Thanks for your time,

Joel Fleming, EIT  
Department of Public Works  
865-5832  
[jfleming@ci.burlington.vt.us](mailto:jfleming@ci.burlington.vt.us)

JF/mcb



## Joel Fleming

---

**From:** Rachael <rkipps@uvm.edu>  
**Sent:** Friday, June 08, 2012 12:23 PM  
**To:** Joel Fleming  
**Subject:** Fletcher Place parking

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello,

I would like to strongly oppose the placement of a handicap parking space in front of 11 Fletcher place. There is currently very little street parking available on Fletcher place as many of the residents do not have off street parking. Removing another street parking space for the only the occasional use of a handicapped individual will create more problems than it will solve.

Thank you

Rachael Kipps

## **Joel Fleming**

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**From:** Catherine Compitello <catherinecompitello@gmail.com>  
**Sent:** Friday, June 08, 2012 8:30 PM  
**To:** Joel Fleming  
**Subject:** Fletcher Place

Hi Joel

We received your letter regarding the handicapped parking space on Fletcher Place and we're very much in support of putting one in. Please feel free to contact me with any questions.

Have a great weekend,  
Catherine

(585) 750-1338

## Joel Fleming

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**From:** Susan Butani <gingergirl1987@hotmail.com>  
**Sent:** Monday, June 11, 2012 6:56 AM  
**To:** Joel Fleming  
**Subject:** Fletcher Place Handicapped Parking Space

Dear Mr. Fleming-

As homeowners on Fletcher Place- #31, we are in support of the designation of a handicapped parking space in front of #11 Fletcher Place.

We would like to know whether or not this designation would expire at such time if the handicapped resident is no longer a resident on Fletcher Place.

Also, we are curious to know if the city of Burlington assigns handicapped parking spaces to other streets without there being a known handicapped resident- perhaps to accommodate handicapped visitors.

Thank you for reaching out to the residents of Fletcher Place for feedback.

Susan and Robert Butani  
31 Fletcher Place

## Joel Fleming

---

**From:** Will Gowen <willgowen@gmail.com>  
**Sent:** Monday, June 11, 2012 7:03 PM  
**To:** Joel Fleming  
**Subject:** Handicapped Parking Space

Hello Joel,

My name is Will Gowen and I am a current resident at 50 Fletcher Place. We received your message in the mail and speaking for the group, I would like to say that we would approve of the handicapped parking space in front of 11 Fletcher Place. Thanks for asking our opinion. Take care, Will



MEMORANDUM

June 1, 2012

**TO:** Public Works Commission  
**FROM:** Joel Fleming JF  
**RE:** 2 Hour parking spaces in front of the India house on East Ave

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**Background:**

It was brought to Staff's attention that the two, two hour parking spaces in front of the India House on East Avenue at the corner of Colchester Avenue does not a traffic regulation that authorizes its posting and enforcement.

**Observations:**

These two hour parking spaces have been here for as long as Staff can remember. They service customers of the India House, which does not have any off street parking. Staff talked to the India House and they said that removing the spaces could negatively affect their business.

**Conclusions:**

The two hour restriction must have an associated traffic regulation or it can no longer be signed and enforced.

**Recommendations:**

Staff recommends that these two spaces remain two hour parking.



India House

EAST AVE

COLCHESTER AVE

CURRENT 2 HOUR PARKING

CURRENT 2 HOUR PARKING





MEMORANDUM

June 20, 2012

**TO:** Public Works Commission  
**FROM:** Joel Fleming JF  
**RE:** Main Street Electric Car Space

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**Background:**

There has been an electric car recharging station in the first space east of Church Street on the south side of Main Street for a number of years. At the time the charging station was developed the use of the space was limited and was there for press events promoting alternative fuels. As a result the metered spaces were left as is.

**Observations:**

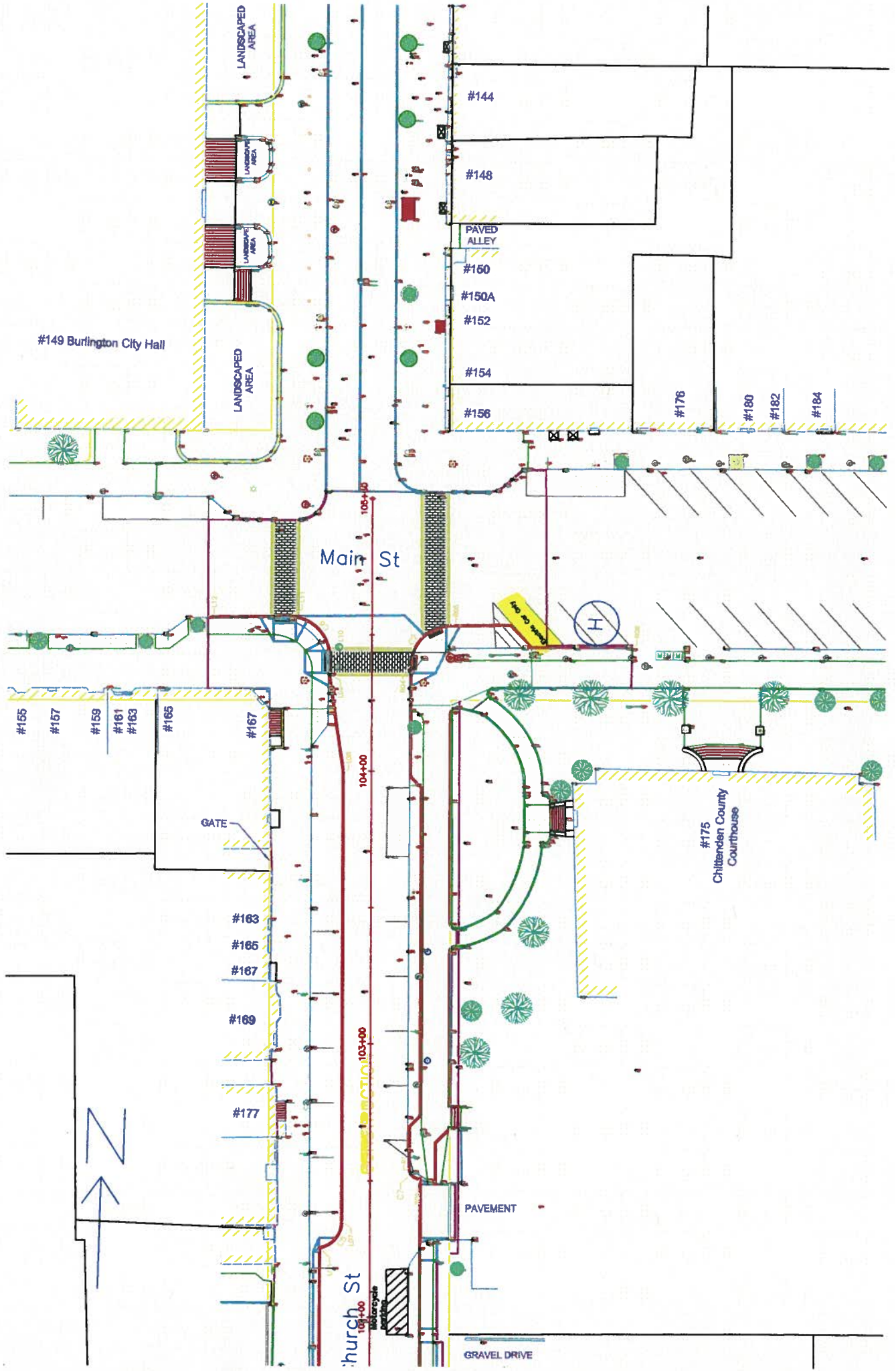
With a growing number of electric vehicles in the Burlington area it would now benefit these vehicle owners to have a designated parking space to recharge. Staff supports putting up a meter to collect some revenue on the parking space and to encourage some turnover during the day.

**Conclusions:**

Public Works is excited to work with Burlington Electric on putting in an electric charging station that restricts all other types of vehicles from using the space.

**Recommendations:**

Staff recommends that the first space east of Church Street on the south side of Main Street is restricted for Electric Car use only and remain as a metered parking space.



#149 Burlington City Hall

Main St

Church St

#175 Chittenden County Courthouse



LANDSCAPED AREA

LANDSCAPED AREA

LANDSCAPED AREA

LANDSCAPED AREA

#144

#148

#150

#150A

#152

#154

#156

#176

#180

#182

#184

#155

#157

#159

#161

#163

#165

#167

#163

#165

#167

#169

#177

PAVEMENT

GRAVEL DRIVE

GATE

NO LEFT TURN



104+00

103+00

102+00

101+00

100+00

99+00

98+00

97+00

96+00

95+00





Office of Planning  
645 Pine Street, Suite A  
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802.863.0450 TTY  
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**Steven Goodkind, P.E.**  
DIRECTOR OF PUBLIC WORKS  
City Engineer

Date: June 12, 2012

## Memo

To: Public Works Commission

From: Nicole Losch, Transportation Planner / Bicycle & Pedestrian Program Manager / Environmental Planner

Subject: June 5<sup>th</sup> Complete Streets Workshop

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### Workshop Details

On Tuesday, June 5<sup>th</sup> the Department of Public Works hosted a workshop, "Getting to Complete Streets," for local leaders of transportation policy and projects. The event was funded through the U.S. Environmental Protection Agency's Building Blocks for Sustainable Communities Program, through which Burlington applied for and was awarded a grant for technical assistance with complete streets implementation.

The workshop was well attended by a broad spectrum of agencies and entities affected by complete streets: City Departments, elected and appointed decisionmakers, health researchers, regional planners, transportation advocates, transit agencies, neighborhood planning assemblies, and businesses.

During the morning session, participants reviewed national best-practices and local policies and practices for complete streets implementation. A *Complete Streets Vision* was drafted to provide a unifying approach for planning and implementing complete streets in Burlington. The morning session ended with a walking tour of South Winooski Avenue, which provided an immediate review of the challenges and opportunities presented by complete streets' flexible philosophy. The afternoon session provided a collaborative review of changes we may need to processes and policies that present challenges for complete streets implementation.

### Next Steps

Participants developed a draft *Complete Streets Vision Statement* and a summary of next steps which recommends actions that will improve engagement, education and engineering activities for complete streets implementation.

The final memo summarizing the recommended actions and draft vision statements will be finalized in early July and presented to the Commission and Transportation, Energy and Utilities Committee (TEUC) for review and approval.

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One recommendation garnered clear support from all participants and warrants advance notice to the Commission: *City Council should pursue adoption of a resolution empowering the Public Works Commission to oversee complete streets implementation.* To achieve this, Councilor Max Tracy – former Public Works Commissioner and member of the TEUC – will lead this effort, with assistance from a Public Works Commission representative and Councilor Rachel Siegel, who also attended the June 5<sup>th</sup> workshop.

We request the Commission identify a representative to work with the TEUC to develop this resolution.

---

Steven Goodkind, P.E.  
*Director of Public Works*

Patrick Buteau  
*Assistant Director  
Parking & Fleet Services*



645 Pine Street Suite A  
Post Office Box 849  
Burlington, Vt. 05402-0849  
(802) 863-0460 BUS • (802) 863-0466 FAX  
(802) 863-0450(T.T.Y) For Hearing Impaired  
pbuteau@ci.burlington.vt.us

## **MEMORANDUM**

To: Public Works Commission

From: Steve Goodkind, Director *SJS*

Date: June 11, 2012

Subject: Attached City Council Resolution (on back of this page)

Department of Public Works staff have invited the Police Department to join us at your June meeting to discuss the various issues addressed in the City Council Resolution regarding neighborhood parking issues, in preparation for a response back to the Council on July 16, 2012..

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2  
3  
4  
5  
6  
7 **IMPROVING PARKING MANAGEMENT IN NEIGHBORHOODS.**  
8  
9  
10  
11  
12  
13

14 In the year Two Thousand Twelve.....  
15 Resolved by the City Council of the City of Burlington, as follows:

16  
17 That WHEREAS, some neighborhoods have chronic problems with cars parking in front of driveways  
18 (other than the owner's own driveway) and blocking or partially blocking entry and exit from those  
19 driveways; and

20 WHEREAS, some neighborhoods that have resident only parking continue to have parking  
21 problems because excessive parking permits have been issued;

22 NOW, THEREFORE, BE IT RESOLVED that the Burlington City Council respectfully requests  
23 that the Public Works Commission consider the following remedies for neighborhoods with heavy  
24 pressures on parking and report back to the City Council no later than July 16, 2012 on their deliberations:

- 25 1. Painting lines for parking spaces that would deter people from taking up 2 potential parking  
26 spaces where parking is at a premium and also create a parking buffer and sight lines around  
27 driveways. Consideration should be given to what areas will receive painted parking lines and  
28 if resident requests should be a component of the criteria.
- 29 2. Setting a limit on the number of parking permits available per household and a policy that  
30 prevents abuse when requesting "replacement permits" for lost parking permits; and

31 BE IT FURTHER RESOLVED that the Public Works Commission is requested to give  
32 consideration to costs of such programs, and any potential revenue that could help offset costs.  
33  
34

**BURLINGTON PUBLIC WORKS COMMISSION**  
**645 Pine Street**  
**Minutes – May 16, 2012**  
**DVD of this meeting on file at DPW**

**Commissioners present:** Robert Alberry, Nathan Lavery, Solveig Overby and Jared Wood  
**Commissioners absent:** Margaret Gundersen, Mark Porter and Marc Sherman

**Commissioner Alberry called** the meeting to order at 6:16 p.m.

**Item 1: AGENDA: Commissioner Lavery moves** to strike Item 8 (Performance Report) from this month's agenda due to the absence of some of the commissioners; include on June agenda. No discussion. Unanimous approval.

**Item 2: PUBLIC FORUM**

Tom Buckley - Member of the public and Manager of Customer and Energy services at Burlington Electric Department (BED). BED and DPW run the charging station at Church and Main Streets. Due to the growing population of electric cars, BED would like to update the equipment at the station (BED) and designate the parking space next to the charging station as "electric vehicles only" parking (BED and DPW). Mr. Buckley will work with Director Goodkind on the appropriate change in the ordinance language and hopes to add this topic to the June agenda.

**Item 3: 61 GREENE STREET – REMOVE HANDICAP PARKING**  
(Joel Fleming, Public Works Engineer)

See Commission Packet: May 8, 2012 Memorandum from Joel Fleming.  
Staff received a request to remove the handicap-accessible parking space in front of 61 Greene Street, as the resident who initially requested the space recently moved out. Staff recommends that this space be changed to unrestricted parking space. **Commissioner Lavery moved** to accept staff's recommendation; Commissioner Wood seconded. Unanimous approval.

**Item 4: TRAFFIC SIGNALS** (Dave Garen, Traffic Signal Technician and Steven Goodkind, Director)

This Item was skipped and follows Item 7.

**Item 5: ADA ACCESSIBILITY GRANT AWARDS**  
(Nicole Losch, Transportation Planner/Bicycle and Pedestrian Program Manager)

See Commission Packet: May 8, 2012 Memorandum from Nicole Losch.

Ms. Losch announced that the 9 projects proposed by DPW, Church Street Marketplace, Chittenden County Transportation Agency, Department of Planning and Zoning, Community and Economic Development and AARP - for pedestrian improvements for ADA accessibility - were approved for

funding and construction. The projects (named in the Memo) will be funded, managed and constructed by the State, sometime next year.

**Item 6: EPA COMPLETE STREETS IMPLEMENTATION WORKSHOP - JUNE**

(Nicole Losch, Transportation Planner/Bicycle and Pedestrian Program Manager)

DPW, with assistance from the EPA, will be hosting a *Complete Streets* implementation workshop on June 5<sup>th</sup> (9 – 4) at the Community Room in the Library. The day-long workshop, geared toward city staff, decision makers and key stakeholders, will help in developing a policy to implement *Complete Streets* plans. Ms. Losch requested that one or two Commission members attend. Commissioner Lavery tentatively agreed to attend pending checking his schedule. Commissioner Lavery will ask Commissioners Gundersen, Porter and Sherman if they are interested in attending.

Commissioner Wood: Concerned about two areas of sidewalks (in front of Pearl Street Beverage, and across from Mirabelle’s). Director Goodkind: Ms. Losch has a spreadsheet noting all sidewalk areas needing attention, and staff is prioritizing the work while working within their budget.

**Item 7: 2011 ANNUAL STORMWATER REPORT** (Megan Moir, Stormwater Administrator)

See Commission Packet: “City of Burlington Phase II Stormwater 2011 Annual Report” dated April 2012

The dedicated Stormwater Program is in its approximately third year and is funded by citizens and businesses (\$3/month from single family residences; \$1.17/thousand square feet from businesses). The Report is submitted as part of the requirement of the National Pollution Discharge Elimination System (NPDES). In addition to the base funding they have been receiving, the Program has been able to leverage an additional, approximately \$1.5million. Ms. Moir directed the Commission to the Website ([www.burlingtonvt.gov/DPW/Stormwater/Stormwater Management/](http://www.burlingtonvt.gov/DPW/Stormwater/Stormwater%20Management/)) for more information on current projects (e.g., stormwater and infrastructure mapping; Blanchard Beach; and in conjunction with City Arborist Warren Spinner, stormwater mitigation through the urban tree canopy, and a demonstration project using a new system called the “Silva cell system”). Director Goodkind: DPW has requested funding for a stormwater technician in the FY13 budget.

**Item 4: TRAFFIC SIGNALS** (Dave Garen, Traffic Signal Technician and Steven Goodkind, Director)

See two handouts distributed at the meeting (Crosswalks and distances, and Crosswalks and timing).

DPW uses the *Manual on Uniform Traffic Control Devices* (MUTCD), the 2009 version being the most current standards. These 2009 standards set longer crossing times for pedestrian signals than past standards. The technicians have been compiling raw data from all 165 crosswalks, and expect to be fully MUTCD-compliant in the next three months. However, because meeting MUTCD standards does not always solve challenges presented by individual crossings, Mr. Garen continues to explore additional options (e.g., sensors, which he hopes to try out at the Battery and College Streets intersection).

Updates since last meeting:

- Pearl Street/Winooski Avenue intersection – south crosswalk: Improvements in phasing have been made to the to better serve pedestrians and vehicles;
- Bank Street/Winooski Avenue intersection: Mr. Garen and Mr. Benjamin continue to work on further improvements;

- Main Street/University Heights - east: Redstone Development will be paying for improvements (new countdown pedestrian signals and a “No Right Turn” sign this summer);
- Shelburne Street/Home Avenue intersection – north/south crosswalks – DPW will be installing new vehicle signals, countdown LED signals and east/west “No Turn on Red” signs, this summer;
- Archibald Street, Champlain Street/Manhattan Drive, and Pine Street/Lakeside Avenue - signal equipment replacement is taking place;
- East/Colchester Avenues – west side, no pedestrian crossing (per Commissioner Wood’s inquiry) – Director Goodkind and Mr. Garen are working on this intersection.

Director Goodkind and Mr. Garen praised the work of Mike Benjamin, new Traffic Signal Technician, for repairing/rebuilding the signal control box on Shelburne Street/189 intersection, which had been flattened by an out of control car last weekend.

**Item 8: PERFORMANCE REPORT** – Stricken from this Agenda; to be included on June agenda.

**Item 9: FY13 BUDGET** (Steven Goodkind, Director)

FY12

- As of April 30<sup>th</sup> report, out of all General Funds budgeted, of which DPW has control: \$422,000 has not been used, and could increase to \$500,000 by end of FY12. This impacts the FY13 budget. The Mayor had announced that he does not want to raise taxes in FY13. DPW will utilize the money *not* spent this year, for capital work this year (mostly sidewalk work, which will be done by Right of Way staff in a force account manner), which will enable DPW to roll over to FY13 General Funds *not* used for the capital work. More funds will then be available in FY13 for more sidewalk work, with less impact on the General Fund for that work.

FY13 Summary

- No programs were cut, even though DPW was asked to level fund programs this year.
- Adding a Trades Inspector position;
- Adding a program to accept credit cards for permit fees (the expense offset by raising permit fees from \$7 per \$1,000 construction cost, to \$8.50 per \$1,000 construction cost);
- New Stormwater technician position;
- New Water Division installer position (which will be funded by the Water program, not the General Fund);
- Engineering will be fully staffed. David Allerton was recently hired as a full-time engineer. Another new engineer will be starting this June;
- More force account work (work done by the Right of Way staff instead of hiring contractors to do the work) will be implemented.

Director Goodkind praised the work of Assistant Director Norman Baldwin for covering the Engineering Department during staff shortages.

**Item 10: MINUTES OF 4/18/12**

Commissioner Wood: Page 2, Item 4, “Discussion” section – Correction: “...the crossing in front of Champlain College and ~~two~~ crossings around the corner on Maple Street.” Minutes will be amended.

**Commissioner Wood moved** to accept the Minutes of 4/18/12 AS AMENDED; Commissioner Lavery seconded. Unanimous approval.

**Item 11: CHAIR'S REPORT** (Commissioner Robert Alberry) – No report.

**Item 12: DIRECTOR'S REPORT** (Steven Goodkind, Director)

- Repeated recognition for Mr. Benjamin and Mr. Baldwin;
- Status report on April's Agenda Item 6 (Corner of Battery/King Street parking change request): Handicap-accessible parking zoning requirements: Findings and approval from Design Review Board clearly state that all parking requirements for the new building be met on-site. Requests could still be made for additional parking on the street, but they had to have all the parking in their parking lot (e.g., handicap-accessible parking) and they did not. Loading/unloading zone will still be considered since that existed before the new building was built and it is not possible to have this on-site (underground garage).
- Status report on planned Church/Pearl Streets pedestrian crossing improvements, addressed by Dr. John Roos at the April meeting (see "Public Forum" section): Director Goodkind met with Dr. Roos and feel that this intersection may not be the best place to install the flashing crossing. The signal is already in place, so DPW will now plan to leave it and with improvements to the crosswalk (bump-outs and combining two crosswalks to one). DPW will consider using the new technology at the mid-block crosswalk on Main Street at Edmunds School.
- DPW is still cleaning up from last spring's damage to the shoreline. Most of the work will be done in the fall (decreased lake level and waterfront use). Tomorrow's press conference with the Mayor will talk about the various FEMA projects. Some projects completed already: Repaired damage to the bike path at the sewer plant near Maple Street; Blanchard Beach and between those two areas; and Perkins Pier south. The goal to complete this work before the Burlington City Marathon has been met. Director Goodkind praised Assistant Director Baldwin for stepping up to make these changes possible.

**Item 13: COMMISSIONERS' COMMUNICATIONS**

Commissioner Wood

- Went to Jericho to observe the flashing pedestrian crossing similar to the technology being considered in Burlington. Encourages education prior to the changes at the Pearl/Church Street intersection and Main Street near Edmunds School.
- Planned sidewalks repair, east side of Mansfield Avenue from Wilson Street to Colchester Avenue: Requests that Fire Station No. 3 be notified prior to repairs. Director Goodkind: We coordinate with area occupants prior to such work.
- Sidewalk repair requested on North Street in front of Pomeroy Park. About a dozen slabs in poor condition. Director Goodkind: Sidewalk repairs are prioritized in order of condition and usage.
- Queen City Park bridge: Asphalt has come up. Director Goodkind: DPW is working on a long-term plan. Most likely needs new decking.

Commissioner Lavery

- Asked about trash collection districting. Director Goodkind represents the City on the Chittenden Solid Waste (CSWD) Board, which has been looking at ideas to make trash collection system (approximately 12 haulers) more efficient. The District has undertaken a study on a "franchise"



system. The first phase is completed and the CSWD Board is scheduled to give a presentation on the preliminary report at the June 4<sup>th</sup> City Council meeting, approximately 9 p.m. The preliminary report indicates that a franchise system *could* save approximately \$4M, though where savings will be applied is uncertain at this point. Also in question is how the Recycling Program (which uses 3 trucks in its weekly pick-up) will blend in with a proposed franchise. Director Goodkind will rely on the City Council and the Mayor for the final decision.

Commissioner Alberry

- Pearl Street, from Willard to Prospect Streets: please fill potholes. Director Goodkind: Please Street is slated for paving this year.

Commissioner Overby

- Inquired about crosswalk painting. Director Goodkind: Crosswalks are painted through summer, are scraped off during the winter, and the cycle begins again. Two crews have just begun the cycle again. For example, the crosswalk at the Colchester Avenue/Barrett Street intersection was barely visible so that crosswalk was painted first.
- Had received Ms. Losch's e-mail about the Pedestrian Bike/Walk talk last Saturday (Jane Jacobs Walk) and praised the DVD shown during the meeting, entitled, "The Champlain Street Urban Renewal Project" by Patrick Farrington. Briefly, it recounts the history of redevelopment in the primarily Italian neighborhood and talks about "augmented reality."

**Item 14: COMMITTEE REPORTS:** No reports.

**Item 15: POLICY UPDATE:** No policy updates.

**Item 16: ADJOURNMENT:** Commissioner Wood moved to adjourn the meeting at 8:10 p.m.; Commissioner Lavery seconded. Unanimous approval.