MEMO

TO: **Finance Board & City Council**

FROM: **Burlington International Airport**

DATE: **February 18, 2014**

SUBJECT: **Finance Board Approval Request – Budget Amendment for Runway De-icer**

The Burlington Airport is seeking Finance Board and City Council approval for a budget amendment for runway de-icer for FY'2014.

The airport is need of a budget neutral amendment in the amount of $120,000.00 for runway de-icer due to the severe ice storm we experienced for three days in late December. This storm expended our entire FY'14 budget and in order to continue winter operations and to plan for future storms this budget amendment is necessary and critical to our operations.

Please see the details of the transfer below:

Terminal/Property Repairs		**(45,000)**
Airfield/Property Repairs		**(75,000)**
Airfield/Runway De-icer	**120,000**	

Thank you for your consideration.

1200 Airport Drive, #1
South Burlington, Vermont 05403

Phone: (802) 863-2874 (TTY)
Fax: (802) 863-7947
www.btv.aero

The Burlington International Airport, City of Burlington is an Equal Opportunity Employer

Councilors Shannon,
Bushor, Aubin, Knodell: Bd. of Finance
Pending Bd. of Finance Approval on 2/18/14

AUTHORIZATION FOR BUDGET AMENDMENT
FOR RUNWAY DEICER AT
BURLINGTON INTERNATIONAL AIRPORT

In the year Two Thousand Fourteen……
Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the City of Burlington ("City") owns and operates the Burlington International Airport in South Burlington, Vermont ("Airport"); and

WHEREAS, the FY2014 budget includes funds for runway deicer for use on the runways of the Airport to maintain safe winter operations; and

WHEREAS, the Airport's Director of Aviation now deems it prudent to do a budget neutral amendment to cover unexpected winter storm costs and to plan for future storms which is necessary and critical to Airport operations; and

WHEREAS, the Board of Finance on February 18, 2014, voted to recommend the budget amendment;

NOW, THEREFORE, BE IT RESOLVED that the Chief Administration Officer, Bob Rusten, is hereby authorized and directed to execute the Amendment on behalf of the City, for the modifications referenced, subject to prior review by the City Attorney and Chief Administrative Officer, as necessary.

NAME/PURPOSE OF CONTRACTS:	Budget Amendment
ADMINISTRATING DEPARTMENT:	Airport
CONTRACT TERM:	N/A
CONTRACT AMOUNT:	$120,000
SOURCE OF FUNDS:	Terminal/Property Repairs - (45,000)
	Airfield/Property Repairs - (75,000)
FISCAL YEAR:	FY2014
ACCOUNT NAME:	Runway De-ice
ACCOUNT NUMBER:	Airfield/Runway De-icer - 120,000