City of Burlington
Burlington International Airport
1200 Airport Drive, #1
South Burlington, VT 05403
(802) 863-2874
www.btv.aero

MEMO

TO: Finance Board
FROM: Burlington International Airport
DATE: November 25, 2013

SUBJECT: Finance Board Approval Request – Modify Terminal Passenger Boarding Bridge

Burlington International Airport seeks Finance Board and City Council approval and authorization to contract with Engelberth Construction, Inc. in the amount of $330,351 related to modifications to the passenger boarding bridge at Gate 11in the terminal building.

The passenger boarding bridge installed at Gate 11 in the south concourse of the terminal was designed for use by aircraft up to the Boeing 737-900 in size and was requested by Delta Airlines for their Atlanta service. Since that time, Delta has indicated that they intend to service BTV with larger aircraft that require a longer and larger bridge to meet ADA requirements. The original passenger boarding bridge was installed by Thyssen Krupp and Engleberth Construction. The Airport negotiated the modification work with those two firms after reviewing several modification alternatives. The option selected will provide the timeliest and most cost effective method for providing an upgraded passenger boarding bridge to serve Delta's proposed service schedule.

The passenger boarding bridge modifications are eligible for reimbursement utilizing 100% Passenger Facility Charge (PFC) funding. A contract has been prepared and will be executed upon approval of this item. Livable wage provisions will apply to this contact and language has been included in the document.

A resolution has been prepared and submitted to the City Attorney and McNeil, Leddy, and Sheehan for their review. A draft copy of that resolution is included with this request. Airport Commission approval for the proposed purchase was received on November 20, 2013.

Thank you for your consideration.

AUTHORIZATION FOR MODIFICATION OF PASSENGER BOARDING BRIDGE AT BURLINGTON INTERNATIONAL AIRPORT

In the year Two Thousand Thirteen…..……
Resolved by the City Council of the City of Burlington, as follows that:

WHEREAS, the City of Burlington ("City") owns and operates the Burlington International Airport in South Burlington, Vermont ("Airport"); and

WHEREAS, on April 15, 2013, the City Council authorized the purchase of a passenger boarding bridge for the Airport's Gate 11; and

WHEREAS, a larger classification of aircraft will be serving the Airport requiring a larger boarding bridge in the future and the Director of Aviation has determined that modifying the passenger boarding bridge located at Gate 11 will be in the best interest of the City, the traveling public and public airport purposes; and

WHEREAS, the Airport's Director of Aviation now deems it prudent to contract for the modification of the passenger boarding bridge at Gate 11 with Engelberth Construction, Inc., in the amount of $330,351.00 ("Contract"), to be paid for with Airport operating revenues , and by Passenger Facility Charge (PFC) funding, upon approval by the Federal Aviation Administration (FAA) and;

WHEREAS, the Board of Airport Commissioners voted to recommend approval of the Contract on November 20, 2013; and

WHEREAS, the Board of Finance on November 25, 2013, voted to recommend execution of the Contract,

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AUTHORIZATION FOR MODIFICATION OF PASSENGER BOARDING BRIDGE AT BURLINGTON INTERNATIONAL AIRPORT

NOW THEREFORE BE IT RESOLVED THAT the Director of Aviation, Gene Richards, is hereby authorized and directed to execute the Contract on behalf of the City, for the modifications referenced, to be paid for with Airport operating revenues and authorized PFC funds, subject to prior review by the City Attorney and Chief Administrative Officer, as necessary.

NAME/PURPOSE OF CONTRACTS:	Modify Passenger Boarding Bridge
ADMINISTRATING DEPARTMENT:	Airport
CONTRACT TERM:	Per Contract
CONTRACT AMOUNT:	$330,351.00
SOURCE OF FUNDS:	Airport Operating Revenues/PFC
FISCAL YEAR:	FY2014
ACCOUNT NAME:	PFC Projects/Boarding Bridge
ACCOUNT NUMBER:	450-35-700.9500_110