

AUTHORIZATION TO PURCHASE POLICE VEHICLES USING IMPACT FEES

WHEREAS, the Police Department wishes to replace four vehicles with 2014 Ford Interceptors, specially equipped for police use; and

WHEREAS, from the four bids that were received, the Police Chief has recommended that the Department accept the low bid from Gateway Motors and have the vehicles equipped at MHQ in Massachusetts; and

WHEREAS, the cost of \$25,600 per vehicle, plus outfitting costs, for a total cash outlay of \$132,490, would be funded utilizing Police Impact Fees; and

WHEREAS, to properly equip the vehicles, the Police Chief has also recommended that the Department purchase certain equipment needed to deploy the vehicles; and

WHEREAS, budget amendments would be required to move the total sum of \$132,490 from line item entitled Police Impact Fee Revenue 201-17-000-4260 to Impact Fee Expense 201-17-000-9500; and

WHEREAS, the Police Department will work with the Department of Public Works to identify four current vehicles that can be removed from operation and to be sold or traded, thus keeping annual maintenance costs stable;

WHEREAS, the Board of Finance on November 12, 2013, recommended the approval of the total expenditure and the budget amendments;

NOW THEREFORE BE IT RESOLVED that the City Council approves the expenditure of \$132,490 and related budget amendment for four new police vehicles and related equipment as outlined above and authorizes the Police Chief, Michael Schirling, to execute any documents, subject to prior review by the City Attorney and Chief Administrative Officer, required to complete these purchases and deploy the new vehicles.



BURLINGTON POLICE DEPARTMENT

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TO: **Board of Finance and City Council**

FROM: Lise E. Veronneau, Business Administrator
BURLINGTON FIRE & POLICE DPARTMENTS

DATE: November 4, 2013
RE: FY 14 Vehicle Purchase – Use of Impact Fees

The **Burlington POLICE Department** respectfully requests continuation of its vehicle replacement plan.

Specifically, FY 14 vehicle purchase plan is for replacements of 4 vehicles, 2014 Ford Interceptors from Gateway Motors in White River Junction, Vermont and having them equipped at MHQ for a total cash outlay of \$132,490 to be funded utilizing Impact Fees. The Police Impact Fee balance at 6/30/2013 was \$179,770.

Bids were as follows:

| | |
|----------------------------|----------------------|
| Gateway Motors in Vermont | \$25,600 per vehicle |
| MHQ in Massachusetts | \$25,875 per vehicle |
| Formula Ford in Vermont | \$25,902 per vehicle |
| Heritage Motors in Vermont | \$26,685 per vehicle |

Therefore, the **FY 14 vehicle purchase request** is to allow use of \$132,490 from impact fees to make the cash payment in the amount of \$132,490 on the following:

4 of the 2014 Ford Interceptors from Gateway Motors for \$102,400
Police Equipment and Install with MHQ in Massachusetts for \$30,090

TOTAL: \$132,490

With the vehicle replacement and rotation plan, it was agreed that for every vehicle purchased, a vehicle was off-loaded (removed from the fleet). In this way, the annual vehicle maintenance budget was not being asked to support more vehicles. This has proven to be successful in reducing the annual vehicle maintenance costs.

Working with the Department of Public Works, an equal number of vehicles as purchased have been identified as off-loads. We will sell (or trade-in) these vehicles and put the funds back in the vehicle maintenance account.

Additional backup documentation is available upon request. Thank you once again for continuing the Police Vehicle Replacement Plan.

CC:
Michael Schirling, Chief of Police
Andy Higbee, Deputy Chief
Claude Raineault & Rob Green, DPW

Respect ~ Honor ~ Remember
Officer James W. McGrath, end of watch May 12, 1904; Officer J. Albert Fisher, end of watch December 15, 1947