



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

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TO: Members, City Council

FROM: Lori Olberg, Licensing, Voting and Records Coordinator

DATE: November 4, 2013

RE: Proposed amendment to tonight's agenda

REGULAR CITY COUNCIL MEETING:

Amend action for consent agenda item 5.20. COMMUNICATION: Corey Mallon, RN, 32 Forest Street, re: St. Joseph's school (pf 10/21/13) to "waive the reading, accept the communication, place it on file **and refer it to the Board of Finance.**" (per Councilor Bushor)

Amend action for consent agenda item 5.26. COMMUNICATION: Norman Baldwin, P.E., City Engineer/Assistant Director-Technical Services, re: Request special consideration to repave St. Paul Street between King and Maple in lieu of Excavation Fees to "waive the reading, accept the communication, place it on file **and refer it to the Board of Finance.**" (per Councilor Bushor)

Add to the consent agenda item 5.27. COMMUNICATION: Jeffrey A. Herwood, C/T Office, re: Muncil Payment Plan - 054-2-062-000 with the consent action to "waive the reading, accept the communication and place it on file." (per Jeff Herwood)

Add to the consent agenda item 5.28. COMMUNICATION: Hunter Rieseberg, Vermont League of Cities and Towns President, re: VLCT Board Sets DY15 Dues with the consent action to "waive the reading, accept the communication, place it on file and send a copy to the Board of Finance."

5.27

Lori Olberg

From: Jeffrey A. Herwood
Sent: Monday, November 04, 2013 12:47 PM
To: Lori Olberg
Cc: Bob Rusten
Subject: RE: Muncil Payment Plan- 054-2-062-000

Thank you.

From: Lori Olberg
Sent: Monday, November 04, 2013 12:45 PM
To: Jeffrey A. Herwood
Cc: Bob Rusten
Subject: RE: Muncil Payment Plan- 054-2-062-000

Perfect, thanks Jeff

From: Jeffrey A. Herwood
Sent: Monday, November 04, 2013 12:22 PM
To: Lori Olberg
Cc: Bob Rusten
Subject: RE: Muncil Payment Plan- 054-2-062-000

Thats fine with me.

From: Lori Olberg
Sent: Monday, November 04, 2013 12:22 PM
To: Jeffrey A. Herwood; Lori Olberg
Cc: Bob Rusten
Subject: RE: Muncil Payment Plan- 054-2-062-000

Is your email to serve as the communication to the CC??

From: Jeffrey A. Herwood [<mailto:jherwood@burlingtonvt.gov>]
Sent: Monday, November 04, 2013 10:44 AM
To: Lori Olberg
Cc: Bob Rusten
Subject: Muncil Payment Plan- 054-2-062-000
Importance: High

Good morning-

Would you add to tonights CC meeting the communication that Jennifer Muncil paid her delinquent tax in full?

Thank you,

Jeff



89 Main Street, Suite 4
Montpelier, VT 05602

Tel(802) 229-9111
Fax (802) 229-2211
Email....info@vlct.org
Web www.vlct.org

To: Selectboards/City Councils, Mayors, and Managers
From: Hunter Rieseberg, Vermont League of Cities and Towns President
Re: VLCT Board Sets DY15 Dues
Date: November 1, 2013

5.28
2013 NOV - 1 P 1:02
RECEIVED
BURLINGTON CLERK
FIRE SUITS OFFICE

The Vermont League of Cities and Towns Board of Directors has set the organization's dues for the dues year beginning in July of 2014 at \$1.04 per capita, based on the 2010 U.S. Census population figures. The per municipality service fee is \$800 for municipalities with either no employees or more than 50 employees, and \$950 for municipalities with between one and 50 employees. Dues increases are capped at a 10% increase or \$500, whichever is less.

Attached is a dues list for DY15 (right-hand columns) for inclusion in your budgets for next year. **This is not a bill. Do not send in your dues now!** We will send you a bill in June of next year, along with a reminder that the VLCT Bylaws require members to make full payment of dues billed.

The dues structure reflects an increase of two cents per capita and \$25 on the municipal service fee, with an additional \$150 service fee for those cities and towns that were required to secure their employee health insurance through Vermont Health Connect. This dues structure caps the increases caused by this combination of changes at 10% or \$500, whichever is less. There are 92 cities and towns whose increases are capped.

Total dues revenue will increase by 5.67%. Absent the temporary health insurance service surcharge described below, the dues would have increased only 2.48%. Two hundred and seven cities and towns will see their dues increase by between \$100 and \$300.

In June, 2013, we notified you of the decision of the VLCT Board and the VLCT Health Trust Board to provide assistance to all VLCT members regarding health insurance reform and the changing obligations of employers for 2014 and beyond. We also indicated in that correspondence that a *“very modest supplemental dues assessment will be requested of all members with employees in recognition of this enhanced member benefit for the dues year beginning July 1, 2014.”* The attached listing of dues reflects VLCT's core needs coupled with continuing to provide health insurance advice and consultation to our members beyond December 31, 2013, when the VLCT Health Trust no longer has most of its former revenue base from health insurance brokerage fees.

Sponsor of:

- VLCT Health Trust, Inc.
- VLCT Municipal Assistance Center
- VLCT Property and Casualty Intermunicipal Fund, Inc.
- VLCT Unemployment Insurance Trust, Inc.

Demands for training, technical assistance and information from the Municipal Assistance Center continue to grow. Dues provide over one-half of the revenues necessary to fund these services, with the remainder coming from workshop registrations, publication sales and other fees for service.

The 2014 legislative session lines up to be another challenging one for Vermont local governments. Issues that will impact municipalities include lakeshore zoning, the renewable energy siting process, escalating state education property tax rates, impacts on communities from illicit drug transactions, the housing of offenders and the mentally ill, and continued demands on transportation funding and will likely be among those tackled this spring.

The total VLCT dues proposed represent just .221% of total municipal property taxes collected. Hopefully you and your voters still believe that the services you derive from your membership in VLCT warrants such an investment.

Please remember that membership in the VLCT Health Trust, VLCT PACIF, and the VLCT Unemployment Trust is contingent upon your membership in VLCT.

As mentioned above, the **Health Trust** staff have been working around the clock assisting cities and towns to obtain health insurance coverage for their employees through Vermont Health Connect. It now appears that the struggle will continue well into the next year, but the proposed dues will allow us to stand by you. The Health Trust continues to provide members not participating in the exchange the ability to secure coverage through a **variety of competitively priced plan choices**, focusing on the three core carriers in Vermont: **Blue Cross/Blue Shield, CIGNA, and MVP**. By continuing to offer carrier choice to our larger employers along with the added value of the Trust's unmatched complement of employee benefits (including dental, vision, life, disability, and long-term care insurance) available for all municipalities, Trust members receive the best value for their money. The Health Trust will also continue to make available the Health Advocate program for employers and subscribers to resolve health coverage and resource questions, and your Employee Assistance Program (EAP) will be on call for stress management, family problems, addiction issues, and a host of other concerns.

Though the physical wounds to municipal infrastructure resulting from Tropical Storm Irene are to a great degree healed, they made the value of **VLCT PACIF** to all our members painfully clear, as they benefitted from the broad coverage, excellent re-insurance, and prompt service and claims payments. Our 2014 renewal packets will be in the mail later this month. The **Unemployment Insurance Trust** 2014 rates stabilized after unemployment claims skyrocketed due to the economic downturn and changes in the state unemployment wage base, but that represents a very small portion of town budgets.

The Board sees many difficult challenges for Vermont local government in the coming months and feels that we need a strong League to help you meet them.

Also enclosed is a summary of VLCT services for inclusion in your Town Report. If you wish an electronic version of this in Microsoft Word format, please email us at info@vlct.org. This document is also available via www.vlct.org, on the About VLCT page. Please be sure to pass this information along to the person in charge of your Town Report.

We look forward to serving you in the coming year.

Enclosures

Vermont League of Cities and Towns 2013 Overview

Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that is owned by its member municipalities and directed by a 13-member Board of Directors comprised of municipal officials from across the state elected by the membership.

VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 145 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

Vermonters use local government services—including highways, police, fire, recreation, libraries, sewer, and water—on a daily basis. In large part, volunteer elected and appointed municipal officials lead these local governments.

VLCT provides the following services to its member cities and towns, so that they may provide their citizens with quality services at affordable costs:

- **Legal, consulting and education services.** In the past year, VLCT answered nearly 3,000 inquiries for assistance from municipal officials. Our Municipal Assistance Center (MAC) conducted 23 workshops that attracted more than 1,500 attendees. Our new Municipal Dog Control Workshop, for example, drew an audience of more than 100. Additionally, MAC conducted 14 “on-site” workshops held at municipal offices on a wide range of topics. Handbooks produced by MAC—including our new best-seller, “The Big Book of Woof,” which explains municipal officials’ responsibilities to dog issues—may be purchased or accessed free of charge on the Resource Library page of our website. The Library also contains nearly 1,000 other electronic documents, including technical papers, model polices, and newsletter articles that are accessible to the general public. MAC has also retained the services of professionals in municipal finance, administration, and policing to provide consulting advice to towns.
- **Advocacy.** VLCT’s Advocacy Department lobbies the state and national governments to ensure that municipalities have the resources and authority they need to serve their citizens. VLCT is a leader in the education property tax debate, enhancing local voter authority in governance decisions, land use discussions such as lakeshore zoning and renewable energy generator siting, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2014 legislature as limited financial resources at the national and state level force more demand for services to the local level.
- **Purchasing opportunities to provide needed services at the lowest cost.** Examples include municipal unemployment, property, casualty, and workers’ compensation insurance coverage for town operations. The VLCT Health Trust continues to assist towns with Vermont Health Connect and to help municipalities not in the exchange secure health insurance through the marketplace. The substantial municipal damage resulting from Tropical Storm Irene and the storms of the summer of 2013 makes the value of **VLCT Property and Casualty Intermunicipal Fund (PACIF)** to all our members painfully clear, as they benefitted from the broad coverage, excellent re-insurance, and prompt service and claims payments. In 2010, our three Trusts were responsible for \$43 million in municipal tax dollars spent for insurance and risk management services.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.

VLCT Adopted Dues, DY15

TOWN/CITY	2010 US CENSUS POPULATION FIGURES	DY15 DUES @ 1.04 PER CAPITA BASED ON 2010 POPULATION PLUS \$925/\$800 SERVICE FEE, CAPPED AT 10% INCREASE OR \$500 WHICHEVER IS LESS	TOWN/CITY	2010 US CENSUS POPULATION FIGURES	DY15 DUES @ 1.04 PER CAPITA BASED ON 2010 POPULATION PLUS \$925/\$800 SERVICE FEE, CAPPED AT 10% INCREASE OR \$500 WHICHEVER IS LESS
ADDISON	1,371	\$2,376	EDEN	1,323	\$2,281
ALBANY	941	\$1,848	ELMORE	855	\$1,812
ALBURG	1,998	\$3,028	ENOSBURG	2,781	\$3,842
ANDOVER	467	\$1,376	ESSEX	19,587	\$21,170
ARLINGTON	2,317	\$3,360	FAIR HAVEN	2,734	\$3,793
ATHENS	442	\$1,274	FAIRFAX	4,285	\$5,406
BAKERSFIELD	1,322	\$2,325	FAIRFIELD	1,891	\$2,917
BALTIMORE	244	\$1,054	FAIRLEE	977	\$1,949
BARNARD	947	\$1,915	FAYSTON	1,353	\$2,350
BARNET	1,708	\$2,726	FERRISBURGH	2,775	\$3,836
BARRE CITY	9,052	\$10,214	FLETCHER	1,277	\$2,278
BARRE TOWN	7,924	\$9,191	FRANKLIN	1,405	\$2,411
BARTON	2,810	\$3,872	GEORGIA	4,515	\$5,646
BELVIDERE	348	\$1,162	GLOVER	1,122	\$2,005
BENNINGTON	15,764	\$17,195	GOSHEN	164	\$1,037
BENSON	1,056	\$2,037	GRAFTON	679	\$1,602
BERKSHIRE	1,692	\$2,710	GRANBY	88	\$892
BERLIN	2,887	\$3,952	GRAND ISLE	2,067	\$3,100
BETHEL	2,030	\$3,061	GRANVILLE	298	\$1,187
BLOOMFIELD	221	\$1,030	GREENSBORO	762	\$1,707
BOLTON	1,182	\$2,084	GROTON	1,022	\$1,999
BRADFORD	2,797	\$3,859	GUILDHALL	261	\$1,071
BRAINTREE	1,246	\$2,246	GUILFORD	2,121	\$3,156
BRANDON	3,966	\$5,075	HALIFAX	728	\$1,669
BRATTLEBORO	12,046	\$13,328	HANCOCK	323	\$1,136
BRIDGEWATER	936	\$1,903	HARDWICK	3,010	\$4,080
BRIDPORT	1,218	\$2,217	HARTFORD	9,952	\$11,150
BRIGHTON	1,222	\$2,221	HARTLAND	3,393	\$4,479
BRISTOL	3,894	\$5,000	HIGHGATE	3,535	\$4,626
BROOKFIELD	1,292	\$2,294	HINESBURG	4,396	\$5,522
BROOKLINE	530	\$1,351	HOLLAND	629	\$1,540
BROWNINGTON	988	\$1,903	HUBBARDTON	706	\$1,645
BRUNSWICK	112	\$916	HUNTINGTON	1,938	\$2,966
BURKE	1,753	\$2,773	HYDE PARK	2,954	\$4,022
BURLINGTON	42,417	\$42,122	IRA	432	\$1,249
CABOT	1,433	\$2,440	IRASBURG	1,163	\$2,115
CALAIS	1,607	\$2,621	ISLE LAMOTTE	471	\$1,290
CAMBRIDGE	3,659	\$4,755	JAMAICA	1,035	\$1,959
CANAAN	972	\$1,943	JAY	521	\$1,437
CASTLETON	4,717	\$5,856	JERICO	5,009	\$6,159
CAVENDISH	1,367	\$2,372	JOHNSON	3,446	\$4,534
CHARLESTON	1,023	\$1,919	KILLINGTON	811	\$1,762
CHARLOTTE	3,754	\$4,854	KIRBY	493	\$1,406
CHELSEA	1,238	\$2,238	LANDGROVE	158	\$964
CHESTER	3,154	\$4,230	LEICESTER	1,100	\$1,944
CHITTENDEN	1,258	\$2,258	LEMINGTON	104	\$908
CLARENDON	2,571	\$3,624	LINCOLN	1,271	\$2,272
COLCHESTER	17,067	\$18,550	LONDONDERRY	1,769	\$2,790
CONCORD	1,235	\$2,234	LOWELL	879	\$1,742
CORINTH	1,367	\$2,372	LUDLOW	1,963	\$2,992
CORNWALL	1,185	\$2,182	LUNENBURG	1,302	\$2,304
COVENTRY	1,086	\$2,045	LYNDON	5,981	\$7,170
CRAFTSBURY	1,206	\$2,179	MAIDSTONE	208	\$1,009
DANBY	1,311	\$2,313	MANCHESTER	4,391	\$5,517
DANVILLE	2,196	\$3,234	MARLBORO	1,078	\$2,034
DERBY	4,621	\$5,756	MARSHFIELD	1,588	\$2,602
DORSET	2,031	\$3,062	MENDON	1,059	\$2,041
DOVER	1,124	\$2,114	MIDDLEBURY	8,496	\$9,636
DUMMERSTON	1,864	\$2,889	MIDDLESEX	1,731	\$2,750
DUXBURY	1,337	\$2,340	MIDDLETOWN SPRINGS	745	\$1,688
EAST HAVEN	290	\$1,102	MILTON	10,352	\$11,716
EAST MONTPELIER	2,576	\$3,629	MONKTON	1,980	\$3,009

VLCT Adopted Dues, DY15

TOWN/CITY	2010 US CENSUS POPULATION FIGURES	DY15 DUES @ 1.04 PER CAPITA BASED ON 2010 POPULATION PLUS \$925/\$800 SERVICE FEE, CAPPED AT 10% INCREASE OR \$500 WHICHEVER IS LESS	TOWN/CITY	2010 US CENSUS POPULATION FIGURES	DY15 DUES @ 1.04 PER CAPITA BASED ON 2010 POPULATION PLUS \$925/\$800 SERVICE FEE, CAPPED AT 10% INCREASE OR \$500 WHICHEVER IS LESS
MONTGOMERY	1,201	\$2,143	SPRINGFIELD	9,373	\$10,548
MONTPELIER	7,855	\$8,969	STAMFORD	824	\$1,777
MORETOWN	1,658	\$2,674	STANNARD	216	\$1,090
MORGAN	749	\$1,579	STARSBORO	1,777	\$2,798
MORRISTOWN	5,227	\$6,386	STOCKBRIDGE	736	\$1,671
MOUNT HOLLY	1,237	\$2,236	STOWE	4,314	\$5,287
MOUNT TABOR	255	\$1,065	STRAFFORD	1,098	\$2,084
NEW HAVEN	1,727	\$2,746	STRATTON	216	\$1,067
NEWARK	581	\$1,427	SUDBURY	560	\$1,481
NEWBURY	2,216	\$3,255	SUNDERLAND	956	\$1,925
NEWFANE	1,726	\$2,745	SUTTON	1,029	\$2,007
NEWPORT CITY	4,589	\$5,723	SWANTON	6,427	\$7,634
NEWPORT TOWN	1,594	\$2,608	THETFORD	2,588	\$3,642
NORTH HERO	803	\$1,753	TINMOUTH	613	\$1,540
NORTHFIELD	6,207	\$7,405	TOPSHAM	1,173	\$2,169
NORTON	169	\$976	TOWNSEND	1,232	\$2,182
NORWICH	3,414	\$4,501	TROY	1,662	\$2,678
ORANGE	1,072	\$2,020	TUNBRIDGE	1,284	\$2,285
ORWELL	1,250	\$2,250	UNDERHILL	3,016	\$4,087
PANTON	677	\$1,612	VERGENNES	2,588	\$3,642
PAWLET	1,477	\$2,486	VERNON	2,206	\$3,244
PEACHAM	732	\$1,657	VERSHIRE	730	\$1,622
PERU	375	\$1,273	VICTORY	62	\$864
PITTSFIELD	546	\$1,383	WAITSFIELD	1,719	\$2,738
PITTSFORD	2,991	\$4,061	WALDEN	935	\$1,797
PLAINFIELD	1,243	\$2,243	WALLINGFORD	2,079	\$3,112
PLYMOUTH	619	\$1,538	WALTHAM	486	\$1,305
POMFRET	904	\$1,867	WARDSBORO	900	\$1,862
POULTNEY	3,432	\$4,519	WARREN	1,705	\$2,723
POWNAI	3,527	\$4,618	WASHINGTON	1,039	\$2,018
PROCTOR	1,741	\$2,761	WATERBURY	5,064	\$6,217
PUTNEY	2,702	\$3,760	WATERFORD	1,280	\$2,281
RANDOLPH	4,778	\$5,919	WATERVILLE	673	\$1,500
READING	666	\$1,600	WEATHERSFIELD	2,825	\$3,888
READSBORO	763	\$1,709	WELLS	1,150	\$2,143
RICHFORD	2,308	\$3,350	WEST FAIRLEE	652	\$1,584
RICHMOND	4,081	\$5,194	WEST HAVEN	264	\$1,149
RIPTON	588	\$1,512	WEST RUTLAND	2,326	\$3,369
ROCHESTER	1,139	\$2,130	WEST WINDSOR	1,099	\$2,086
ROCKINGHAM	5,282	\$6,443	WESTFIELD	536	\$1,454
ROXBURY	691	\$1,559	WESTFORD	2,029	\$3,060
ROYALTON	2,773	\$3,832	WESTMINSTER	3,178	\$4,255
RUPERT	714	\$1,654	WESTMORE	350	\$1,235
RUTLAND CITY	16,495	\$17,955	WESTON	566	\$1,488
RUTLAND TOWN	4,054	\$5,166	WEYBRIDGE	833	\$1,787
RYEGATE	1,174	\$2,170	WHEELOCK	811	\$1,623
SAINT ALBANS CITY	6,918	\$7,995	WHITING	419	\$1,323
SAINT ALBANS TOWN	5,999	\$7,189	WHITINGHAM	1,357	\$2,328
SAINT GEORGE	674	\$1,501	WILLIAMSTOWN	3,389	\$4,475
SAINT JOHNSBURY	7,603	\$8,707	WILLISTON	8,698	\$9,846
SALISBURY	1,136	\$2,127	WILMINGTON	1,876	\$2,901
SANDGATE	405	\$1,288	WINDHAM	419	\$1,284
SEARSBURG	109	\$968	WINDSOR	3,553	\$4,645
SHAFTSBURY	3,590	\$4,684	WINHALL	769	\$1,715
SHARON	1,502	\$2,472	WINOOSKI	7,267	\$8,253
SHEFFIELD	703	\$1,641	WOLCOTT	1,676	\$2,693
SHELBURNE	7,144	\$8,230	WOODBURY	906	\$1,836
SHELDON	2,190	\$3,228	WOODFORD	424	\$1,241
SHOREHAM	1,265	\$2,266	WOODSTOCK	3,048	\$4,120
SHREWSBURY	1,056	\$2,037	WORCESTER	998	\$1,906
SOUTH BURLINGTON	17,904	\$19,420			
SOUTH HERO	1,631	\$2,646			