

1
2 **Resolution Relating to**

RESOLUTION _____
Sponsor(s): Councilors Shannon,
Bushor, Knodell, Aubin: Bd. of Finance

Introduced: _____

Referred to: _____

Action: _____

Date: _____

Signed by Mayor: _____

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7 DELEGATION OF AUTHORITY FOR BUDGET-NEUTRAL
8 AMENDMENTS THAT RE-APPROPRIATE GRANT FUNDS AND/OR
9 PROGRAM FUND BALANCE WITHIN CEDO ENTITLEMENT AND
10 ASSISTANCE PROGRAMS

11
12 **CITY OF BURLINGTON**

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14 In the year Two Thousand Thirteen.....

15 Resolved by the City Council of the City of Burlington, as follows:

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17 That WHEREAS, the City Charter Article 56, Section 157 requires City Council approval of all budget
18 amendments; and

19 WHEREAS, the Community and Economic Development Office (CEDO) annually receives
20 various multi-year entitlement grants, the receipt of which has been approved by the City Council; and

21 WHEREAS, during the 2014 budget development, this department estimates the grant amounts
22 that would remain unspent at the end of the 2013 Fiscal Year as well as new allocations and budgeted
23 these estimates for FY 2014; and

24 WHEREAS, actual unspent balances and new allocations are now available making it necessary to
25 amend the FY 2014 CEDO program budgets to properly reflect these balances and allocations; and

26 WHEREAS, all of the necessary budget amendments will result in the increase in anticipated
27 grant revenue or use grant program income to meet corresponding program expenses and thus are budget
28 neutral; and

29 WHEREAS, the Board of Finance, at its meeting on October 16, 2013, reviewed and
30 recommended City Council approved the Chief Administrative Office and CEDO request that the Chief
31 Administrative Officer and/or Mayor be authorized to execute budget amendments under current Board of
32 Finance and City Council delegation that would appropriate grant revenue and/or fund balance for those
33 programs where program revenue previously authorized or received in prior years exceeded prior years'
34 program expenses;

35 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby delegates additional
36 authority for approval of budget-neutral line amendments **until December 31, 2013**, to also include the
37 re-appropriation of grant revenue or grant program fund balance and expenses related thereto, within the
38 Community and Economic Development Office; and

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Resolution Relating to

DELEGATION OF AUTHORITY FOR BUDGET-NEUTRAL AMENDMENTS THAT RE-APPROPRIATE GRANT FUNDS AND/OR PROGRAM FUND BALANCE WITHIN CEDO ENTITLEMENT AND ASSISTANCE PROGRAMS

BE IT FURTHER RESOLVED that this authority does not apply to any grant that requires a local match beyond the current fiscal year, or to any grant if in the Chief Administrative Officer's and/or Mayor's opinion the purpose of the grant is contradictory to state or federal law, the City Charter, City Ordinance, prior Council Resolution or the character of the City of Burlington, whereby all such grants must be submitted to the City Council for approval; and

BE IT FURTHER RESOLVED that the Clerk/Treasurer's office will prepare an easily understandable summary of all budget amendments processed under such authority and communicate such to the City Council on a quarterly basis beginning July 1, 2013.