



## COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

*Celebrating 30 Years ~ 1983-2013*

DATE: October 10, 2013

TO: Board of Finance and City Council

FROM: Darlene Kehoe, Assistant Director of Finance  
Marcy Krumbine, Assistant Director for Community Development

RE: FY14 Budget Amendments for CDBG (Entitlement 2010, 2011, 2012 & 2013 Awards)

The Community & Economic Development Office (CEDO) respectfully requests approval to amend line items within our budget to account for prior years unspent grant awards for CEDO Entitlement Programs for the 2010, 2011 and 2012 program years. CEDO also requests the approval of a budget amendment for an unanticipated increase in the 2013 Entitlement Program.

During the 2014 budget development, this department estimated the grant amounts that would remain unspent at the end of the 2013 Fiscal Year and budgeted these estimates for FY 2014. In addition, the department also estimated the new allocations of these grants to be received for the new program year and budgeted those as well. All grants are reimbursable. Actual unspent balances and new allocations are now available making it necessary to amend the FY 2014 CEDO program budgets to properly reflect these balances and allocations.

In addition, we respectfully request that the Chief Administrative Officer and/or Mayor be authorized to execute budget amendments under current Board of Finance and City Council delegation that would appropriate fund balance for those programs where program revenue actually received in prior years exceeded prior years' program expenses. These programs include Neighborhood Support Services, Housing Trust Fund, Community Justice, and Micro-enterprise.

Please let us know if you have any questions.

Cc: Peter Owens, CEDO Director  
Bob Rusten, Chief Administrative Officer