

# TAX ABATEMENT SUB-COMMITTEE IN CARE OF THE OFFICE OF THE ASSESSOR

## City of Burlington, Vermont

City Hall, Room 17, 149 Church Street, Burlington, VT 05401 WEBSITE: www.burlingtonvt.gov/assessor

Voice (802) 865-7114 Fax (802) 865-7116

9/11/2013

McKenzie House Associates Megan Day, Accounting Manager PO Box 2184 South Burlington, VT 05407

RE:

The Committee of the Board of Tax Abatement will make the following recommendation to the full Board of Tax Abatement regarding your request for abatement of penalties, interest and / or taxes.

PARCEL ID:

044-4-047-000

LOCATION:

43 Elmwood Ave

AMOUNT REQUESTED:

\$4698.01

AMOUNT RECOMMENDED FOR ABATEMENT: \$4698.01

COMMITTEE'S RECOMMENDATION: Abate the taxes paid due to being illegal.

MOTION MADE:

Chip Mason made motion to grant abatement. David Hartnett 2nd the motion.

The motion was unanimous.

COMMITTEE'S REASONS: The tax was illegal under Title 32 section 5404a(6). Evidence provided indicates that the McKenzie House Assoc. provided the required documents to the City but the document did not come to the Assessor's Office.

Dear McKenzie House Associates,

The Board of Tax Abatement will make a final decision on your request for tax abatement on **Monday**, **October 7, 2013**. The Board typically bases their decision on the committee's recommendation from the meetings held on September 4, 2013. You have the right to testify before the Board of Tax Abatement. The hearing will be held at **Contois Auditorium in Burlington City Hall**, during the City Council meeting.

The City Council meeting begins at 7:00 P.M.

If you are planning on attending this meeting, please contact Lori Olberg at 802-865-7136.

Sincerely,

Kenneth Nosek, Associate Assessor For the Tax Abatement Committee



March 1, 2013

City of Burlington Office of the Assessor 149 Church St – Room 17 Burlington, VT 05401

RE: Parcel ID: 044-4-047.000 – Request for Partial Reimbursement of Property Taxes Paid 43 Elmwood Ave, Burlington, VT

Dear Board of Tax Abatement,

We wish to request for partial reimbursement of property taxes paid of which we believe were an overpayment due to not receiving the 10% education tax deduction. Every February since Act 68 was enacted, we have diligently mailed our Act 68 Certification to Burlington's City Hall at the same mailing address every year. Up until property tax year 2011-2012, we have consecutively received the 10% education tax deduction. Fiscal tax year 2011-2012 and 2012-2013 did not receive the 10% deduction that we are eligible for. This is not because the certificate wasn't mailed, but because it was lost in the shuffle on the receiving end and was never received by the Assessor's Office.

In consideration that there has been no change in our certification status, as in our certificate is still valid and we still have the same restricted rents we've had in prior years, we request that there be a partial reimbursement of property taxes paid in property tax year 2011-2012 and 2012-2013 when the 10% education tax deduction was not received.

Thank you in advance for your consideration of this request.

Sincerely,

Meagan Day

Accounting Manager

neugen Day

O'Brien Brothers Agency, Inc.

Cc: Larry Michaels



### John Vickery

From:

Meagan Day [Meagan@obrienbrothersagency.com]

Sent:

Thursday, March 07, 2013 12:11 PM

To:

John Vickery

Subject:

RE: Grievance

Attachments:

2010-2012 Letters to Burlington.pdf; MCK Property Tax Certification for Act 68 - Expires

6-30-13.pdf; 2011-2012 VHFA Letters.pdf

Hi John,

#### Attached please find:

2010-2012 Letters to City of Burlington (2010 was the last time you received the letter and certificate)

2011 & 2012 VHFA letters which states that they don't issue certificates for a given year unless the certificate is going to expire that year

Original Act 68 Certificate that has been sent every year since the beginning (again, VHFA doesn't mail out a new certificate unless the certificate is set to expire that year)

Thanks~

Meagan Day | Accounting Manager | O'Brien Brothers Agency, Inc | PO Box 2184 - 1855 Williston Rd, So. Burlington, VT 05407 | Office: 802-658-5000 | meagan@obrienbrothersagency.com | www.obrienbrothersagency.com

From: John Vickery [mailto:jvickery@burlingtonvt.gov]

Sent: Thursday, March 07, 2013 9:00 AM

To: Meagan Day

Subject: RE: Grievance

Hi Meagan,

The Assessor's Office has received the grievance request to the Board of Tax Abatement.

In anticipation of questions from the board, can you provide copies of the VHFA letters from the two years the 10% deduction was not applied plus any other evidence that will prove that the letters were mailed, emailed or other correspondence conducted during that time frame?

Thank you,

John Vickery, City Assessor

City of Burlington

City Hall - RM 17

149 Church Street **Burlington Vermont 05401** 

P: 802.865.7112

www.burlingtonvt.gov/assessor

F: 802.865.7116

From: Meagan Day [mailto:Meagan@obrienbrothersagency.com]

Sent: Thursday, March 07, 2013 7:56 AM

**To:** John Vickery **Subject:** Grievance

Good Morning John,

February 12, 2010

Lust time we recent received 1000 creekt year 2010/2011 text year

City of Burlington Clerk Treasure's Office City Hall 149 Church St. Burlington, VT 05401

RE:

**ACT 68 CERTIFICATION** 

McKenzie House 43 Elmwood Avenue

To Whom It May Concern:

Enclosed please find the Act 68 Certification for reduction in project assessment through June 30, 2013 on the above referenced property.

An Acknowledgement of Receipt is also enclosed. It would be greatly appreciated if you would please sign and date the Acknowledgement and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,

Meagan Bazin Account Manager

Enclosures



February 14, 2011

City of Burlington Clerk Treasure's Office City Hall 149 Church St. Burlington, VT 05401

RE:

**ACT 68 CERTIFICATION** 

McKenzie House 43 Elmwood Avenue

To Whom It May Concern:

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An Acknowledgement of Receipt is also enclosed. Please sign and date the Acknowledgement and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,

Meagan Bazin

Accounting Manager

Enclosures





February 16, 2012

City of Burlington Clerk Treasure's Office City Hall 149 Church St. Burlington, VT 05401

RE:

**ACT 68 CERTIFICATION** 

McKenzie House 43 Elmwood Avenue

To Whom It May Concern:

Enclosed please find the Act 68 Certification for reduction in project assessment through June 30, 2013 on the above referenced property.

An Acknowledgement of Receipt is also enclosed. Please sign and date the Acknowledgement and return it in the postage paid envelope provided.

Feel free to call our office if you have any questions.

Thank you,

Meagan Day

Accounting Manager

Enclosures





January 7, 2011

Dear Subsidized Housing Owner and/or Manager:

On June 18, 2003, Vermont passed a law that splits all town grand lists into two categories – homestead (owner occupied residential) and non-residential (not occupied by owner as a homestead) – with different school property tax rates for each category.

Rental housing buildings fall into the non-residential category. Because of the importance of affordable housing, the new law allows certain subsidized housing properties subject to rent restrictions to adjust their property's assessed value based on the ratio of the total qualified rental units to the property as a whole. Housing developments with federal and/or state funding requiring rental restrictions on units may qualify for this adjustment that may mean a reduction of up to 10 percent of the assessed value.

The law designated Vermont Housing Finance Agency as the certifying State agency. Some projects in your portfolio have already been certified. If you believe that some taxable parcels of subsidized housing are eligible for this program and are not yet certified, you must apply for a certification by February 25<sup>th</sup>, a blank Act 68 application form is included in this mailing. VHFA will mail the certification or rejection by March 2011.

#### REMINDER: Please take note

The certification form that existing housing developments received in the past includes an expiration date. VHFA will be mailing certifications to owners and managers <u>only</u> if their developments need to be recertified by the state for Act 68 purposes, and for new housing developments that apply.

If the certificate you received in the past years has not expired you will not be receiving a certification for this year. You must submit a new application if your project's certificate has expired, or if you have a new eligible development by February 25th 2011.

All owners or managers should bring <u>a copy of</u> the certification that was mailed to you to the clerk's office of the town <u>each year</u> where the development is located by April 1st so the property's tax bill can be recalculated to account for the discount.

#### Please Submit:

In most municipalities where there has been a townwide property reassessment, this has changed the total taxable value of properties. Please submit a copy of your most recent tax bill(s) to VHFA so we can update the Act 68 database for each certified parcel.

Directory of Affordable Rental Housing

While VHFA is conducting this certification, we have also enclosed the project form for our annual update of the statewide Directory of Affordable Rental Housing. Please review the enclosed two-page project update form for each development to ensure that all information is correct.

164 Saint Paul St. P.O. Box 408 Burlington, Vt. 05402-0408 802,864,5743 802,864,8081 (fax) home@vhfa.org www.vhfa.org





- If there are no changes needed, please check the "no updates" box in the top right corner of the first page and send it back to us.
- If there are updates, please mark each clearly on the enclosed forms and mail back to VHFA with your Act 68 tax certification application (if applicable).

Instructions are included. Along with a blank form for projects that may not currently be listed in the Directory. The instructions, blank project update form, as well as a searchable Directory are available online at www.housingdata.org. All changes we receive will be posted online in late spring.

If you have any questions about the Act 68 certification process, or the Directory of Affordable Rental Housing, please email <a href="mailto:act68@vhfa.org">act68@vhfa.org</a> or call Kathy Curley at (802) 652-3457. The Tax Department can be reached by calling (802) 828-5860. If you would like to read the Act 68 language passed by the legislature, it is available online at www.leg.state.vt.us/.

Sincerely,

Sarah Carpenter Executive Director

Sarah Carpenter



### **Vermont Housing Finance Agency**

JAN 1 8 2012

January 5, 2012

Dear Subsidized Housing Owner and/or Manager:

On June 18, 2003, Vermont passed a law that splits all town grand lists into two categories – homestead (owner occupied residential) and non-residential (not occupied by owner as a homestead) – with different school property tax rates for each category.

Rental housing buildings fall into the non-residential category. Because of the importance of affordable housing, the new law allows certain subsidized housing properties subject to rent restrictions to adjust their property's assessed value based on the ratio of the total qualified rental units to the property as a whole. Housing developments with federal and/or state funding requiring rental restrictions on units may qualify for this adjustment that may mean a reduction of <u>up to</u> 10 percent of the assessed value.

The law designated Vermont Housing Finance Agency as the certifying State agency. Some projects in your portfolio have already been certified. If you believe that some taxable parcels of subsidized housing are eligible for this program and are not yet certified, you must apply for a certification by February 24<sup>th</sup>, a blank Act 68 application form is included in this mailing. VHFA will mail the certification or rejection by March 2012.

#### REMINDER: Please take note

The certification form that existing housing developments received in the past includes an expiration date. VHFA will be mailing certifications to owners and managers <u>only</u> if their developments need to be recertified by the state for Act 68 purposes, and for new housing developments that apply.

If the certificate you received in the past years has not expired you will not be receiving a certification for this year. You must submit a new application if your project's certificate has expired, or if you have a new eligible development by February 24<sup>th</sup> 2012.

All owners or managers should bring a copy of the certification that was mailed to you to the clerk's office of the town each year where the development is located by April 1st so the property's tax bill can be recalculated to account for the discount.

#### Please Submit:

In most municipalities where there has been a townwide property reassessment, this has changed the total taxable value of properties. Please submit a copy of your most recent tax bill(s) to VHFA so we can update the Act 68 database for each certified parcel.

#### Directory of Affordable Rental Housing (DoARH)

While VHFA is conducting this certification, we have also enclosed the project form for our annual update of the statewide Directory of Affordable Rental Housing. Please note that the enclosed two-page project update form for each development has been changed and will require that you complete additional information in two





sections even if there are no other changes. In Section 5 – Project Funding, please enter the number of units restricted under each funding source instead of just checking the funding sources box as in the past. The other change is a new check box at the bottom of Section 1 to indicate that your property will participate in the Common Rental Application. By checking this box, your property will appear in the DoARH as a property with this designation.

- If there are no other changes to your project data, please check the "no updates" box in the top right corner of the first page and send it back to us.
- If there are updates, please mark each clearly on the enclosed forms and mail back to VHFA with your Act 68 tax certification application (if applicable).

Instructions are included. Along with a blank form for projects that may not currently be listed in the Directory. The instructions, blank project update form, as well as a searchable Directory are available online at www.housingdata.org. All changes we receive will be posted online in late Spring.

If you have any questions about the Act 68 certification process, or the Directory of Affordable Rental Housing, please email <a href="mailto:act68@vhfa.org">act68@vhfa.org</a> or call Kathy Curley at (802) 652-3457 or Erin Philbrick at (802) 652-3443. The Tax Department can be reached by calling (802) 828-5860. If you would like to read the Act 68 language passed by the legislature, it is available online at <a href="https://www.leg.state.vt.us">www.leg.state.vt.us</a>.

Sincerely,

Sarah Carpenter Executive Director

Carpenter



Vermont Housing Finance Agency

(8657112 John)

## MEMORANDUM

To: From: Date:

Re:

O'Brien Brothers Agency Inc.
Sam Falzone, Director of Multifamily Programs
April 2, 2004
Act 68 Certification

This is in regard to:

- McKenzie House
- □ Location: 43 Elmwood Avenue
- □ Town/City: Burlington
- Parcel or account number: 044-4-047-000
- □ School Parcel Assessment Number (SPAN): 11403515350.
- Percent of the building that is residential: 100%
- Number of qualified rent restricted units: 41
- Total number of units: 41

HECEIVED

APR 1 6 2004

CITY OF BUFLINGS ASSESSORS OF A

This parcel is entitled to a reduction of 10% of the assessed value for purposes of calculating the state educational tax. Due to these rental restrictions, this certification is valid through June 30, 2013.

This calculation is computed as: the number of qualified rent restricted units divided by the total number of units multiplied by the percent of the building that is residential and then divided by 10.

For example:  $((41/41) \times 100\%)/10 = 10\%$ 

Once this certification expires, a representative of the housing project must re-apply to the Vermont Housing Finance Agency (VHFA) by March 1, 2013 for re-certification if there are still rent restricted units eligible for this re-assessment.

Important

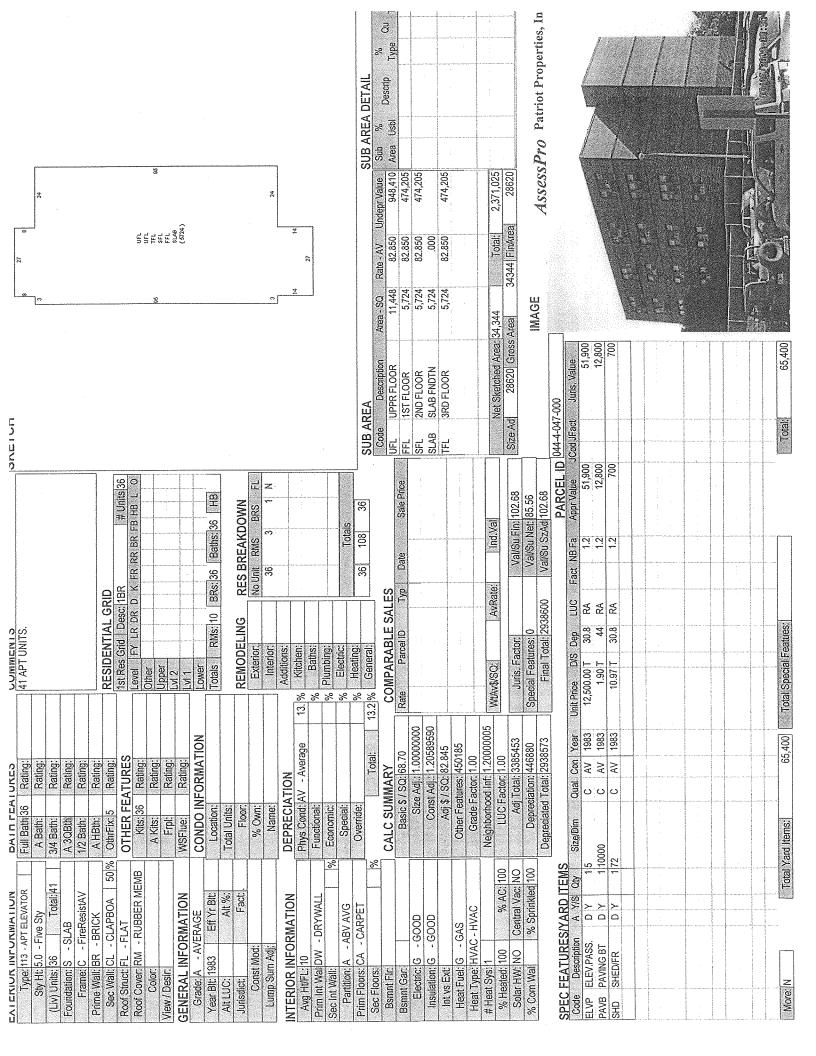
This certification letter has only been provided to you. The town/city has not received notice of this certification. You must submit this certification to the Burlington town/city office for a re-calculation of this housing project's statewide educational tax. If you fail to bring this original letter to the town/city office by April 30, 2004, this housing project will not be eligible for the tax recalculation.

If there are any questions, please email Kathy Curley at act68@vhfa.org or call 802.652.3457.

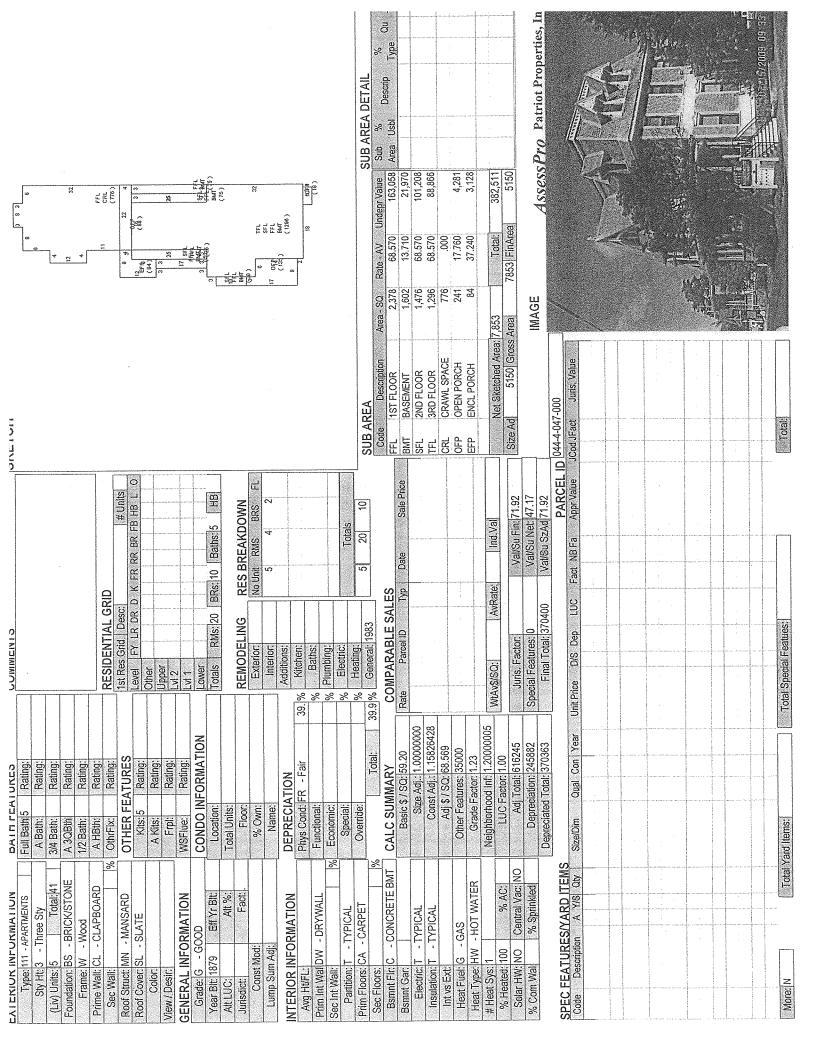




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MAIL TO: VACAN AACUNUAVA VAAAVV

149 Church Street

Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

PARCEL ID	BILL DATE	TAX YEAR
044-4-047.000	03/07/2013	2011-2012

Description: 41 APT UNITS Location: 43 ELMWOOD AV

OWNER

MCKENZIE HOUSE ASSOCIATES

P O BOX 2184

SOUTH BURLINGTON VT 05407

SPAN # 114-035-15350 SCL CODE: 035

TOTAL PARCEL ACRES

0.90

					FOR I	NCOME TAX PURPOSE	s
	ASSESSED VALUE		-			NON RESIDEN	TIAL
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TAX YEAR 2011-2012

TAX YEAR 2011-2012

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AMOUNT	9709.82								
DUE	9709.62								
TRUOMA									
PAID	Revised Bill								

3RD	PAYMENT DUE									
03/12/2012										
OWNER NAME										
MCKENZIE	HOUSE ASSOCIATES									
	PARCEL ID									
044-4-047.000										
AMOUNT DUE	9709.82									
AMOUNT										
PAID	Revised Bill									

TAX YEAR 2011-2012 TAX YEAR 2011-2012

4TH	PAYMENT DUE									
0.6	06/12/2012									
C	WNER NAME									
MCKENZIE HOUSE ASSOCIATES										
PARCEL ID										
044-4-047.000										
TRUOMA	9709.82									
DUE 9709.82										
TNUOMA										
PAID	Revised Bill									

MAIL TO: VICIN IICUDULVA VALAVV

149 Church Street Burlington, Vt., 05401

This is the only bill you will receive. Please forward to new owner if property is sold.

PARCEL ID	BILL	DATE	TAX	YEAR
)44-4-047.000	03/07,	/2013	2012-	-2013

Location: 43 ELMWOOD AV

OWNER

MCKENZIE HOUSE ASSOCIATES

P O BOX 2184

SOUTH BURLINGTON VT 05407

SPAN # 114-035-15350 SCL CODE: 035

TOTAL PARCEL ACRES

0.90

		*			FOR I	NCOME TAX PURPOSE	ES
2	ASSESSED VALUE	ndnvileto				NON RESIDE	TIAL
REAL		1,709,4	100			1,709,40	0
TOTAL TAXABLE	VALUE	1,709,4	100			1,709,40	
GRAND LIST VA		17,094	.00			17,094.0	
	ation about how ed etermined, go onl	_	TAX RAT		TAX RAT 0.7153	Ex GRAND LIST = x17,094.00=	TAXES 12227,33
a 10% ded	ntion would 1.60=\$24,4	be					
			NON RESI	DENTIAL EDUCATION	1.5684	x17,094.00=	26810.23
D.9	9 F. \$2,367	.34					
1st Payment 08/12/2012	2nd Payment 11/12/2012	3rd Pa	- 1	4th Payment 06/12/2013		TAL TAX PAYMENTS	39037.56
9759.39	9759.39	1	759.39	9759°.39	NET T	AX DUE	39037.56
Clerk Treasure	DETACH er Office Cle			AND RETURN WITH fice Clerk Ti		ice Clerk Treas	urer Office

TAX YEAR 2012-2013 TAX YEAR 2012-2013

TAX YEAR 2012-2013 TAX YEAR 2012-2013

	as america ZOIZ ZOIZ							
1sT	PAYMENT DUE	2NL	PAYMENT DUE					
08,	/12/2012	1	1/12/2012					
0	WNER NAME		OWNER NAME					
MCKENZIE	HOUSE ASSOCIATES	MCKENZII	MCKENZIE HOUSE ASSOCIATES					
E	ARCEL ID		PARCEL ID					
044-4-04	7.000	044-4-04	7.000					
AMOUNT DUE	9759.39	AMOUNT DUE	9759.39					
AMOUNT'		AMOUNT						
PAID	Revised Bill	PAID	Revised Bill					

3RD	PAYMENT DUE										
0:	03/12/2013										
	OWNER NAME										
MCKENZIE	HOUSE ASSOCIATES										
	PARCEL ID										
044-4-047.000											
AMOUNT	9759.39										
DUE	9109.39										
AMOUNT											
PAID	Revised Bill										

4TH	PAYMENT DUE
06/12/2013	
OWNER NAME	
MCKENZIE	HOUSE ASSOCIATES
PARCEL ID	
044-4-047.000	
MOUNT	9759.39
TUUOMA	
PATD	Revised Bill

water supply, or for other noncommercial municipal purposes. To be exempted under this subsection, the property must have been voted an exemption by the municipality before January 1, 1998, and such exemption may be extended or renewed thereafter by a similar vote of the municipality.

77+1232

- (6) an exemption of a portion of the value of a qualified rental unit parcel. An owner of a qualified rental unit parcel shall be entitled to an exemption on the education property tax grand list of 10 percent of the grand has the square footage of improvements used for or related to residential rental purposes to to square footage of all improvements, multiplied by the ratio of qualified rental units to square footage of all units on the parcel. "Qualified rental units" means residential rental units on the parcel. "Qualified rental units" means residential rental units on the parcel. grand list of 10 percent of the grand list value of the parcel, multiplied by the ratio of square footage of improvements used for or related to residential rental purposes to total total residential rental units on the parcel. "Qualified rental units" means residential rental units which are subject to rent restriction under provisions of state or federal law, but excluding units subject to rent restrictions under only one of the following programs: Section 8 moderate rehabilitation, Section 8 housing choice vouchers, or Section 236 or Section 515 rural development rental housing. A municipality shall allow the percentage exemption under this subsection upon presentation by the taxpayer to the municipality, by April 1, of a certificate of education grand list value exemption, obtained from the Vermont Housing Finance Agency (VHFA). VHFA shall issue a certificate of exemption upon presentation by the taxpayer of information which VHFA and the commissioner shall require. An exemption granted by a municipality under this subsection shall expire upon transfer of the building, upon expiration of the rent restriction, or after ten years, whichever first occurs.
  - (b) An agreement affecting the education property tax grand list defined under subsection (a) of this section shall reduce the municipality's education property tax liability under this chapter for the duration of the agreement or exemption without extension or renewal, and for a maximum of ten years. A municipality's property tax liability under this chapter shall be reduced by any difference between the amount of the education property taxes collected on the subject property and the amount of education property taxes that would have been collected on such property if its fair market value were taxed at the equalized nonresidential rate for the tax year.
  - (c) Tax agreements not affecting the education property tax grand list. A tax agreement shall not affect the education property tax grand list if it is:
  - (1) A tax exemption adopted by vote of a municipality after July 1, 1997 under chapter 125 of this title, or voted under a comparable municipal charter provision or other provision of law for property owned by nonprofit organizations used for public, pious or charitable purposes, other than economic development exemptions voted under sections 3834, 3836, 3837, or 3838 of this title and approved by the Vermont economic progress council, or exemptions of property of a nonprofit volunteer fire, rescue or ambulance organization adopted by vote of a municipality.
  - (2) A tax stabilization agreement relating to agricultural property, forest land, open space land or alternate energy generating plants entered into after July 1, 1997 by a municipality under section 2741 of Title 24.