



OFFICE OF THE CLERK/TREASURER

City of Burlington

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TO: Mayor Miro Weinberger, Board of Finance, and City Council

FROM: Bob Rusten, Chief Administrative Officer
Rich Goodwin, Asst. Chief Administrative Officer - Finance

DATE: September 27, 2013

RE: Impact Fees

The purpose of Impact Fees is clearly defined below:

Title 24: Municipal and County Government

Chapter 131: IMPACT FEES § 5200. Purpose

It is the intent of this chapter to enable municipalities to require the beneficiaries of new development to pay their proportionate share of the cost of municipal and school capital projects which benefit them and to require them to pay for or mitigate the negative effects of construction. (Added 1987, No. 200 (Adj. Sess.), { 37, eff. July 1, 1989.)

As a requirement of **Sec. 3.3.9 Expenditure and Distribution of Impact Fees**, impact fees must be used for capital improvements to accommodate the demands created by new growth. The City's Chief Administrative Officer is required to maintain records of all impact fee receipts and disbursements by category, and include a summary of the same in each City Annual Report.

Any expenditure of impact fees must be authorized by the City's Chief Administrative Officer and distributed to city departments solely for the purpose of capital projects. We respectfully request that the impact fee balance as of June 30, 2013 be distributed to city departments, and adopted for the Fiscal Year 2014 Budget. A summary of expenditures is attached.



Impact Fee Budget Summary Report

Fiscal Year to Date 09/27/13
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrance s	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 201 - Impact Fees										
REVENUE										
Department 15 - Fire										
Division 000 - Admin										
4260	Impact Fees	140,521.00	.00	140,521.00	.00	.00	.00	140,521.00	0	.00
	Division 000 - Admin Totals	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
	Department 15 - Fire Totals	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
Department 17 - Police										
Division 000 - Admin										
4260	Impact Fees	179,770.00	.00	179,770.00	.00	.00	.00	179,770.00	0	.00
	Division 000 - Admin Totals	\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
	Department 17 - Police Totals	\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 19 - Public Works										
Division 000 - Admin										
4260	Impact Fees	248,248.00	.00	248,248.00	.00	.00	.00	248,248.00	0	.00
	Division 000 - Admin Totals	\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
	Department 19 - Public Works Totals	\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 21 - Fletcher Free Library										
Division 000 - Admin										
4260	Impact Fees	60,149.00	.00	60,149.00	.00	.00	.00	60,149.00	0	.00
	Division 000 - Admin Totals	\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
	Department 21 - Fletcher Free Library Totals	\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 23 - Parks and Recreation										
Division 000 - Admin										
4260	Impact Fees	248,662.00	.00	248,662.00	.00	.00	.00	248,662.00	0	.00
	Division 000 - Admin Totals	\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
	Department 23 - Parks and Recreation Totals	\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 32 - Schools										
Division 000 - Admin										
4260	Impact Fees	48,524.00	.00	48,524.00	.00	.00	.00	48,524.00	0	.00
	Division 000 - Admin Totals	\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
	Department 32 - Schools Totals	\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
	REVENUE TOTALS	\$925,874.00	\$0.00	\$925,874.00	\$0.00	\$0.00	\$0.00	\$925,874.00	0%	\$0.00
EXPENSE										
Department 15 - Fire										
Division 000 - Admin										
9500	Capital Outlay	140,521.00	.00	140,521.00	.00	.00	.00	140,521.00	0	.00
	Division 000 - Admin Totals	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00
	Department 15 - Fire Totals	\$140,521.00	\$0.00	\$140,521.00	\$0.00	\$0.00	\$0.00	\$140,521.00	0%	\$0.00



Impact Fee Budget Summary Report

Fiscal Year to Date 09/27/13
Include Rollup Account and Rollup to Account

Department 17 - Police										
Division 000 - Admin										
9500	Capital Outlay	179,770.00	.00	179,770.00	.00	.00	.00	179,770.00	0	.00
Division 000 - Admin Totals		\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 17 - Police Totals		\$179,770.00	\$0.00	\$179,770.00	\$0.00	\$0.00	\$0.00	\$179,770.00	0%	\$0.00
Department 19 - Public Works										
Division 000 - Admin										
9500	Capital Outlay	248,248.00	.00	248,248.00	.00	.00	.00	248,248.00	0	.00
Division 000 - Admin Totals		\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 19 - Public Works Totals		\$248,248.00	\$0.00	\$248,248.00	\$0.00	\$0.00	\$0.00	\$248,248.00	0%	\$0.00
Department 21 - Fletcher Free Library										
Division 000 - Admin										
9500	Capital Outlay	60,149.00	.00	60,149.00	.00	.00	.00	60,149.00	0	.00
Division 000 - Admin Totals		\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 21 - Fletcher Free Library Totals		\$60,149.00	\$0.00	\$60,149.00	\$0.00	\$0.00	\$0.00	\$60,149.00	0%	\$0.00
Department 23 - Parks and Recreation										
Division 000 - Admin										
9500	Capital Outlay	248,662.00	.00	248,662.00	.00	.00	.00	248,662.00	0	.00
Division 000 - Admin Totals		\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 23 - Parks and Recreation Totals		\$248,662.00	\$0.00	\$248,662.00	\$0.00	\$0.00	\$0.00	\$248,662.00	0%	\$0.00
Department 32 - Schools										
Division 000 - Admin										
9500	Capital Outlay	48,524.00	.00	48,524.00	.00	.00	.00	48,524.00	0	.00
Division 000 - Admin Totals		\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
Department 32 - Schools Totals		\$48,524.00	\$0.00	\$48,524.00	\$0.00	\$0.00	\$0.00	\$48,524.00	0%	\$0.00
EXPENSE TOTALS		\$925,874.00	\$0.00	\$925,874.00	\$0.00	\$0.00	\$0.00	\$925,874.00	0%	\$0.00
Fund 201 - Impact Fees Totals										
REVENUE TOTALS		925,874.00	.00	925,874.00	.00	.00	.00	925,874.00	0	.00
EXPENSE TOTALS		925,874.00	.00	925,874.00	.00	.00	.00	925,874.00	0	.00
Fund 201 - Impact Fees Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Grand Totals										
REVENUE TOTALS		925,874.00	.00	925,874.00	.00	.00	.00	925,874.00	0	.00
EXPENSE TOTALS		925,874.00	.00	925,874.00	.00	.00	.00	925,874.00	0	.00
Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00