



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

Celebrating 30 Years ~ 1983-2013

TO: Board of Finance and City Council

FROM: Darlene Kehoe, Assistant Director of Finance *Darlene Kehoe*

DATE: August 29, 2013

RE: FY14 – Budget Amendment for AmeriCorps Grant

The Community & Economic Development Office (CEDO) respectfully requests approval to increase line items within the AmeriCorps budget to account for unspent FY13 AmeriCorps grant funds.

Attached is a copy of the proposed resolution.

Councilors Shannon, Bushor, Knodell and Aubin;
Board of Finance

CEDO BUDGET ADJUSTMENT
Re AMERICORPS for FY14

In the year Two Thousand Thirteen.....

Resolved by the City Council of the City of Burlington, as follows:

That WHEREAS, the Community and Economic Development Office (CEDO) FY14 budget requires an adjustment in order to incorporate a carryover of unspent FY13 AmeriCorps budgeted funds; and

WHEREAS, CEDO has made the following adjustments to its FY14 budget (with corresponding line items referenced as indicated):

Account Number	Account Name	Increase Expense (Decrease Revenue)	Increase Revenue (Decrease Expense)
301.31.301.302.2013.4875_165	AmeriCorps 2013 Grant Other Operating		39,588
301.31.301.302.2013.5000_100	Salaries	942	
301.31.301.302.2013.5200_115	Sick Bonus		(188)
301.31.301.302.2013.5400_100	FICA	72	
301.31.301.302.2013.5400_115	Retirement	87	
301.31.301.302.2013.5400_120	Worker's Compensation	28	
301.31.301.302.2013.5400_125	Health Ins		(11,232)
301.31.301.302.2013.5400_130	Dental Ins		(492)
301.31.301.302.2013.5400_135	Life Ins		(66)
301.31.301.302.2013.5400_145	Parking		(228)
301.31.301.302.2013.6000	Office Supplies	33	
301.31.301.302.2013.6005	Postage	75	
301.31.301.302.2013.6202	Printing/Copying/Paper Mgt	17	
301.31.301.302.2013.6500_161	Prof & Cons Member	50,540	

WHEREAS, the Board of Finance, at its meeting on September 3, 2013, reviewed and unanimously recommended that City Council approve the above-referenced transfer. [PENDING]

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NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the above referenced CEDO
FY14 budget adjustments.