



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Steven Goodkind, P.E.
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

TO: City of Burlington Board of Finance

FROM: Guillermo Gomez, Public Works Engineer

DATE: July 24, 2013

CC: Norman Baldwin, P.E. Assistant Director of Public Works

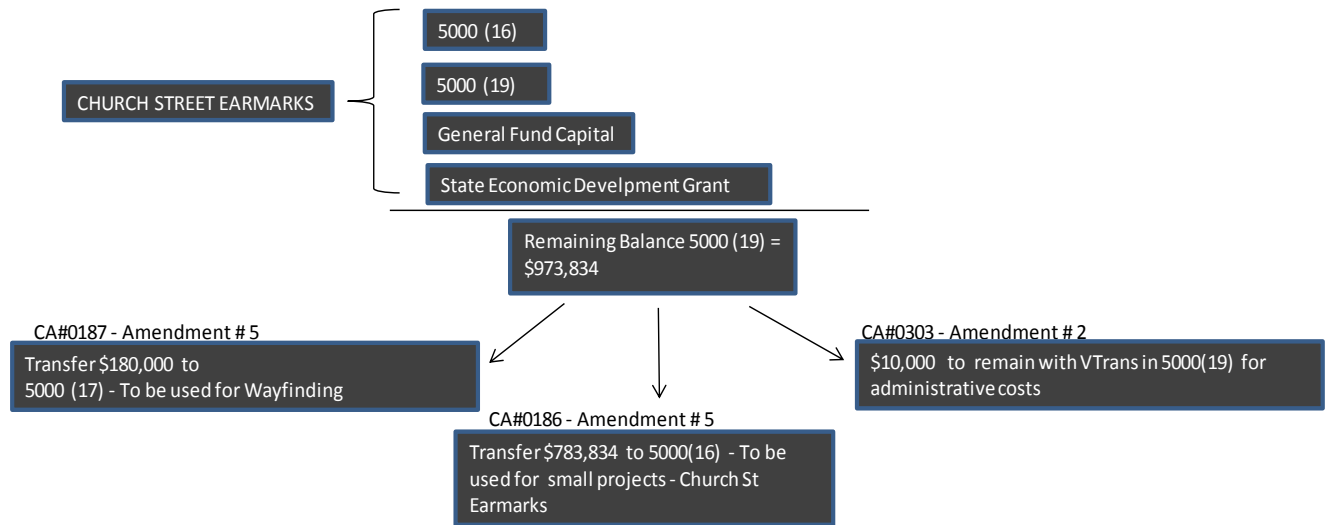
RE: STP 5000 (16) – CA#0186 - Amendment # 5
STP 5000 (17) – CA#0187 - Amendment # 5
STP 5000 (19) – CA#0303 - Amendment # 2

The City has been working for the past few years on multiple projects in the downtown area to improve the Church Street Marketplace (Church Street Earmarks). These projects have been funded through four different sources:

- *Federal Grant STP 5000 (19)*
- *Federal Grant 5000 (16)*
- *General Fund Capital*
- *State Economic Development Grant*

Large contract elements within the Church Street Earmarks are coming to completion. The remaining projects are of a smaller scale, which allows us to more accurately predict the remaining funds available and the needs of the remaining projects. After discussions with VTrans, the City and the State have agreed to reallocate the remaining funds to maximize the use of federal transportation funds in other eligible projects as follows:

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STP 5000 (19) – CA#0303 - Amendment # 2

This grant indicated a federal amount of \$973,834, with no local match necessary to pay for improvements to the Church Street Marketplace and side streets. Improvements included new trees, kiosks, landscaping, street furniture, new lighting, rehabilitation of pedestrian surfaces, etc. These improvements have already been completed and expenses will be reimbursed through the amended 5000(16) grant. **Amendment # 2 to CA#0303** is setting aside \$10,000 for State Management and Review (VTrans). The balance of \$963,834 is to be transferred into STP 5000(16) and STP 5000(17) by means of the two following grant amendments.

STP 5000 (16) – CA#0186 - Amendment # 5:

This grant with its original agreement and its subsequent amendments provided \$ 6,750,000, (including a \$1,350,000 local match) with funds to construct various improvements in our City's Downtown. **Amendment # 5 to CA#0186** provides for a total of \$783,834 to be transferred from STP 5000(19) into 5000(16). The amount transferred does not require a local match, increasing the total grant amount to \$7,533,834.

STP 5000 (17) – CA#0187 - Amendment # 5:

This grant with its original agreement and its subsequent amendments provided \$3,937,500, (including a \$787,500 local match) with funds to construct public infrastructure and improvements in the Waterfront North area. **Amendment # 5 to CA#0187** requests the transfer of \$180,000 from STP 5000(19) to 5000(17) to partially fund the City of Burlington's Wayfinding project through this grant, increasing the total grant amount to \$4,117,500.

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The reallocation of funds resulting from these three grant amendments has already been accounted for in the FY14 budget. This reallocation will not result in additional local match requirements.

We are requesting that the Board of Finance recommends the approval of these amendments by the City Council.

We appreciate your cooperation and assistance.

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Resolution re: Authorization to Execute Amendments to Cooperative Agreements with the State of Vermont for Church Street Marketplace Capital Improvement Projects

Sponsor: BOF (Shannon, Bushor, Knodell, Aubin)

Agenda: Consent

WHEREAS, the City has received significant federal and state grants to make improvements to the Church St. Marketplace and its sidestreets, the Downtown generally, and the Waterfront North area; and

WHEREAS, these grants have resulted in, among other things, infrastructure improvements, new trees, kiosks, landscaping, street furniture, lighting, and rehabilitation of pedestrian surfaces; and

WHEREAS, the major portions of these grants, managed by the Department of Public Works (DPW), are coming to completion, thereby leaving remaining smaller projects for which DPW can more accurately predict expenditures; and

WHEREAS, DPW has consulted with VTrans, the state agency responsible for administering these state and federal grants, and they both have agreed that it is responsible and advisable to amend the cooperative agreements for these project in order to reallocate the unexpended and remaining funds and maximize the use thereof ; and

WHEREAS, the reallocation of these funds has already been accounted for in the FY 14 budget; and

WHEREAS, on August 5, 2013, upon the Mayor's proposal, the Board of Finance unanimously approved recommending that the City Council authorize the DPW Director or his designee to execute the amendments to Burlington STP 5000(19)—Contract No. CA0303, Burlington STP 5000(16)—Contract No. CA0186, and Burlington STP 5000(17)—Contract No. CA0187 with the State of Vermont Agency of Transportation;

NOW THEREFORE BE IT RESOLVED THAT the Burlington City Council authorizes the DPW Director or his designee to execute the amendments to Burlington STP 5000(19)—Contract No. CA0303, Burlington STP 5000(16)—Contract No. CA0186, and Burlington STP 5000(17)—Contract No. CA0187 with the State of Vermont Agency of Transportation, in the form and substantial substantially the same is agreed to and recommended by both DPW and VTrans, subject to the prior review and approval of the City Attorney.