



## BURLINGTON INTERNATIONAL AIRPORT

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### MEMO

TO: Finance Board/City Council

FROM: Burlington International Airport

DATE: June 5, 2013

SUBJECT: Finance Board Approval Request – Acceptance of  
Grant and Awarding of Contracts –Cargo Apron Reconstruction-  
Phase 1 (**AIP-96**)

The Burlington Airport seeks Finance Board and City Council approval for the acceptance of the following grant and award of associated contracts:

1. Acceptance of a Federal GRANT for a project to reconstruct a portion of the Cargo/Customs apron (Phase 1) located at the south end of the airport. Total estimated cost of this first phase project is **\$1,190,000**. The Federal Grant under the Airport Improvement Program will be in the amount of approximately **\$1,071,000** with a 15% overage allowance as per standard grant terms. The State share is approximately **\$71,400** and the local share is approximately **\$47,600**. The local share of costs is eligible for reimbursement under the Passenger Facility Program (PFC) as part of the FY2013 PFC application.
2. Award of engineering contract to Jacobs Engineering in the amount of **\$192,587**. for construction administration, resident engineering, and material testing services in conjunction with this cargo apron project. This work will be funded under the Federal Grant outlined in item 1 above. Jacobs Engineering was formerly Edwards & Kelcey Engineers and was one of the several engineering and planning consultants selected by the Airport in January, 2008 to provide services to the airport related to Airport Improvement Projects.
3. Authorization of award of construction contract to S.D. Ireland Brothers Corp. in the bid amount of **\$974,000** which is based on unit quantities and pricing, with the total contract subject to +/- 10% based on final quantities.

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S. D. Ireland was the selected company for the first phase Reconstruction of the Customs/Cargo apron as the lowest bidder of the 3 bids received on this project. The second low bidder was Omega Excavation and Site Development with a bid of \$1,194,448 and the third bidder was Engineer's Construction, Inc. at \$1,277,669. This work is to be funded under the Federal Grant outlined in Item 1 above.

The Airport Commission approved this project and proposed funding mechanism on June 12, 2013.

A draft resolution is attached.

**AUTHORIZATION TO ACCEPT GRANT AND TO CONTRACT FOR  
RECONSTRUCTION OF A PORTION OF THE CARGO APRON (PHASE 1) AT  
BURLINGTON INTERNATIONAL AIRPORT (AIP-96)**

In the year Two Thousand Thirteen.....  
Resolved by the City Council of the City of Burlington, as follows that:

WHEREAS, the City of Burlington (“City”) owns and operates the Burlington International Airport in South Burlington, Vermont (“Airport”); and

WHEREAS, the Director of Aviation has determined that reconstruction of the cargo/customs apron would be in the best interest of the City and Airport, and in the interest of public airport purposes; and

WHEREAS, the Board of Airport Commissioners at their meeting on June xx, 2012, approved the referenced projects; and

WHEREAS, the Airport proposes to pay for the projects with funds from a Grant Anticipation Note as short term financing, in anticipation of said expenditures being reimbursed by State and Federal Aviation Administration (FAA) Airport Improvement Project (AIP) grants (Grant Offer) and Passenger Facility Charges; and

WHEREAS, the total project cost is estimated at \$1,190,000 and the Airport seeks the acceptance by the City of an FAA AIP Grant Offer for 90% of the approximate cost in the

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amount of \$1,071,000; the State share (6%) being \$71,400; and the local share (4%) being \$47,600; all with a 15% overage allowance as per standard grant terms; and

WHEREAS, after reviewing the qualifications of professional consultants and bids for construction contracts in accordance with the City's purchasing policies, the Director of Aviation has selected the following entities for the project construction and design and monitoring services associated with the Project: S.D. Ireland Brothers, Inc. for Phase one of the reconstruction of the air cargo apron in the amount of \$974,000, subject to 15% plus/minus based on actual quantities; and Jacobs Engineering for construction administration, resident services, and material testing related to the cargo apron project in the amount of \$192,587 (together referred to as the "Contracts"); and

WHEREAS, on June 17, 2013, the Board of Finance recommended City Council approval,

NOW THEREFORE BE IT RESOLVED THAT the City Council hereby accepts the FAA AIP Grant Offer under the terms and conditions described above and authorizes the Honorable Mayor Miro Weinberger or his designee to execute any documents necessary to complete that acceptance; and

BE IT FURTHER RESOLVED that the Chief Administrative Officer or his designee is authorized to obtain and execute any documents related a Grant Anticipation Note in an amount up to \$1,190,000 as short term financing until the federal and state funds from the Grant Offer are received; and

BE IT FURTHER RESOLVED, that the Director of Aviation hereby is authorized to execute on behalf of the City the Contracts referenced above and all other documents necessary to facilitate and complete the project as discussed above, subject to prior review by the Chief Administrative Officer and the City's legal counsel, as necessary.

NAME/PURPOSE OF CONTRACTS:  
ADMINISTRATING DEPARTMENT:  
CONTRACT TERM:  
ANTICIPATED TOTAL COST OF  
CONTRACTS

Reconstruct cargo/customs apron, Phase 1  
Airport  
Not to exceed one year

\$1,190,000 and as noted in above descriptions with  
a not to exceed 15% variance based on final  
quantities

SOURCE OF FUNDS:

GAN funds in anticipation of reimbursement with  
FAA AIP grant funds under **AIP-96**.  
90% Federal. 6% State, 4% Local funding

FISCAL YEAR:

Federal FY2013, City FY2014

ACCOUNT NAME:  
ACCUNT NUMBER:

AIP-96  
**43X-35-700.9500\_110**

Resolution – reconstruct apron phase 1, 2013