



Office of Planning
645 Pine Street, Suite A
Burlington, VT 05402
802.863.9094 P
802.863.0466 F
802.863.0450 TTY

www.dpw.ci.burlington.vt.us

Memo

Steven Goodkind, P.E.
DIRECTOR OF PUBLIC WORKS
City Engineer

Date: May 29, 2013

To: Board of Finance

From: Nicole Losch, Transportation Planner

Subject: Authorization to Enter Agreements to Provide Local Match

BACKGROUND

The Chittenden County Regional Planning Commission (CCRPC) receives metropolitan planning funds from the Federal Highway Administration (FHWA) to support activities related to surface transportation planning. The CCRPC allocates these funds through their annual Unified Planning Work Program (UPWP). There is an additional mid-year adjustment, which modifies the scope of work to account for unanticipated planning activities.

The Department of Public Works (DPW) consults existing city plans and other city departments to identify projects in need of transportation planning. Projects are submitted during the UPWP development schedule, and then prioritized by the CCRPC with consultation from DPW.

UPWP projects are approved by the CCRPC's Transportation Advisory Committee (TAC) and Board of Directors, on which Burlington has one representative on each committee. Projects often proceed with work provided by a consultant recommended from the CCRPC's on-call list. The city agrees to pay the CCRPC for the local match required (usually 20 percent) for locally managed projects, for the consultant's work on the projects.

REQUEST FOR APPROVAL

The DPW is requesting approval to execute two agreements to provide local match for special planning of two current projects currently underway. Although the projects are underway, no local funds have been expended on these projects.

Railyard Enterprise Project

The purpose of this project is to develop a network of multimodal transportation infrastructure improvements, which incorporate the principles of Complete Streets, to

support economic development in the area; improve livability of the surrounding neighborhoods; enhance multimodal travel connectivity between the Pint Street corridor to and the Burlington Waterfront South area; and improve intermodal connections to the Burlington Railyard.

Total project cost: \$162,724

CCRPC agrees to provide FHWA funds for 80% of the project cost: \$130,179

We request authorization to execute the local match agreement (attached) to provide the 20% local match, in the amount of \$32,545.

North Avenue Corridor Study

This project will facilitate a study of North Avenue between Plattsburg Avenue and North Street and solicit public feedback to identify transportation improvements to the corridor. The project kick-off meeting for the Advisory Committee is scheduled for early June. The first public meeting is anticipated to be held in July.

Total project: \$115,848

CCRPC agrees to provide FHWA funds for 80% of the project cost: \$92,678

We request authorization to execute the local match agreement (attached) to provide the 20% local match, in the amount of \$23,170.

AGREEMENT TO PROVIDE LOCAL MATCH FOR
SPECIAL PLANNING/PROJECT DEVELOPMENT PROJECT
BETWEEN
THE CITY OF BURLINGTON PUBLIC WORKS DEPT. AND
CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
IN ASSOCIATION WITH CCRPC'S AGREEMENT WITH
Resource Systems Group, Inc. (PL 2013-18)

THIS AGREEMENT is made this _____ day of _____, 2013 by and between the Chittenden County Regional Planning Commission, a public body formed by its member municipalities as enabled under 24 V.S.A. 4341, with principal place of business at 110 West Canal Street, Suite 202, Winooski, Vermont 05404-2109, (hereinafter called "CCRPC") and the City of Burlington Public Works Department, with its principal place of business located at 645 Pine Street, Burlington, VT 05401 hereinafter called the CITY.

WHEREAS, the CCRPC has entered into an Agreement with the firm of Resource Systems Group, Inc., to have them work on the Railyard Enterprise Project; and,

WHEREAS, the estimated cost of the project is \$162,724 and the CCRPC has agreed to use Federal Highway Administration Planning Funds for 80% of the cost of this project in the amount of \$130,179 and the CITY has agreed to provide the 20% local match required for locally matched projects;

NOW, THEREFORE, the CITY agrees to pay CCRPC the funds required to match the FHWA PL funds not to exceed Thirty Two Thousand, Five Hundred Forty Five dollars (\$32,545). The CITY portion will be billed monthly based on the total consultant invoice for that month.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF BURLINGTON
DEPT. OF PUBLIC WORKS

CHITTENDEN COUNTY
REGIONAL PLANNING COMMISSION

STEVEN GOODKIND, DIRECTOR

LOUIS H. MOSSEY, III, CHAIR

MIRO WEINBERGER, MAYOR

Burlington (Railyard EnterpriseProject).doc
5/10/13 bf

AGREEMENT TO PROVIDE LOCAL MATCH FOR
SPECIAL PLANNING/PROJECT DEVELOPMENT PROJECT
BETWEEN
THE CITY OF BURLINGTON PUBLIC WORKS DEPT. AND
CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION
IN ASSOCIATION WITH CCRPC'S AGREEMENT WITH
Parsons Brinckerhoff (PL 2013-16)

THIS AGREEMENT is made this _____ day of _____, 2013 by and between the Chittenden County Regional Planning Commission, a public body formed by its member municipalities as enabled under 24 V.S.A. 4341, with principal place of business at 110 West Canal Street, Suite 202, Winooski, Vermont 05404-2109, (hereinafter called "CCRPC") and the City of Burlington Public Works Department, with its principal place of business located at 645 Pine Street, Burlington, VT 05401 hereinafter called the CITY.

WHEREAS, the CCRPC has entered into an Agreement with the firm of Parsons Brinckerhoff, to have them work on the North Avenue Corridor Study; and,

WHEREAS, the estimated cost of the project is \$115,848 and the CCRPC has agreed to use Federal Highway Administration Planning Funds for 80% of the cost of this project in the amount of \$92,678 and the CITY has agreed to provide the 20% local match required for locally matched projects;

NOW, THEREFORE, the CITY agrees to pay CCRPC the funds required to match the FHWA PL funds not to exceed Twenty Three Thousand, One Hundred Seventy dollars (\$23,170). The CITY portion will be billed monthly based on the total consultant invoice for that month.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF BURLINGTON
DEPT. OF PUBLIC WORKS

CHITTENDEN COUNTY
REGIONAL PLANNING COMMISSION

STEVEN GOODKIND, DIRECTOR

LOUIS H. MOSSEY, III, CHAIR

MIRO WEINBERGER, MAYOR

Burlington (North Avenue Corridor Study).doc
5/9/13 bf